STAVERTON PARISH COUNCIL
Policy No 012

PARISH MEMORIAL SEAT PLAQUE POLICY

Parish Memorial Seat

The Parish Millennium Seat was presented to the Parishioners of Staverton by the Staverton Millennium Committee. As such it was left in the custody of the Staverton Parish Council in perpetuity and on their behalf. It is a circular tree seat situated on the North West corner of the Village Green, currently around a Hornbeam tree.

It was later agreed by the Parish Council that the seat would be recognised as a memorial seat to record the passing of residents.

It is intended that this would be done by the fixing of a memorial plaque to the woodwork of the seat. The purpose of this policy is to ensure a safe and consistent practice for the fixing of such plaques.

1) Plaques should be of a material to withstand the outside weather conditions and fixed in a firm and flush manner (preferable screw fixed) to the woodwork of the seat with no exposed sharp or perturbing corners.

2) Plaques should be no more than 2850sq.mm. (4.5sq.inches).

3) Subject to the above, plaques may be fixed at the discretion of parishioners and their families with no reference to the Parish Council.

4) Details of the size and style of the plaque will be submitted to the Parish Council for prior approval.

5) The Parish Council reserve the right to remove plaques which either do not conform to the above, or which are considered inappropriate.

The Parish Council reserve the right to amended or cancel this policy at anytime

Policy Adopted: 5th November 2019