STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 7th APRIL 2026 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter- Clerk 1st April 2026

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1. OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies for Absence

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 MINUTES
3.1 Private and Confidential Information (Extraordinary Meeting – Point of Order)
3.2 Approve minutes of PC Meeting held on **Tuesday 3rd March 2026** and Extraordinary Meeting held on **Friday 13th March 2026**

4 OPEN FORUM

5. CLERK'S CORRESPONDENCE
5.1 Unity Bank – Mandate Update – TM and DB added to the bank mandate, Roy Noon removed. To add new Clerk and Chairman.
5.2 Update on claim for damage to Village Green and Signpost
5.3 Update on funding application for additional defibrillator
5.4 Spring Clean-up/Litter Pick – Volunteers
5.5 Transport Scheme following withdrawal of the Ability Community Bus

6. PLANNING
6.1 Update on Local Plan – Comments submitted to WNC on 27th March 2026

6.2 **2026/1011/FULL –** Change of use of land to a café (Class E), siting of temporary buildings and associated formation of hardstanding for car parking and decking (retrospective) – **Skylark Fields Farm, Shuckburgh Road, Staverton**
Letter - Breach of Planning Control - **Skylark Fields Farm, Shuckburgh Road, Staverton**

6.3 PROPOSED TREE WORKS:
2026/0879/TCA - To fell 1 x Oak tree within a conservation area – **Wellbrook Lodge, Well Lane, Staverton**
2026/1301/TCA - Works to 1 x Poplar Tree within a conservation area – **Stonecroft, Manor Road, Staverton**
6.3.1 APPROVED TREE WORKS
2026/0114/TPO - To fell 2 x Holly, 1 x Juniper, 1 x Leylandii, 2 x Beech and fire damaged Hollies and works to 2 x Yew, 1 x Cypress within a conservation area, Works to 1 x Pine and Sycamore subject to TPOs - **Godfrees House, Manor Road, Staverton**

6.4 **APPEAL – APP/W2845/F/26/3377744 –** Extension is bigger than approved in a Conservation Area– **Warwick House, The Woodlands, Staverton**

6.5 **PLANNING COMMITTEE (02/04/2026) –** Creation of a truck stop – **Land to the West of Browns Road, Daventry –** Recommended for Refusal.

7 REPORTS FROM WEST NORTHANTS UNITARY COUNCILLORS (R Frost & C Hastie)

7.1 Monthly WNC Update

8. BUSINESS

8.1 **Annual Parish Meeting** – Thursday 23rd April 2026 – To promote on social media and website.

8.2 **Assets of Community Value (The Countryman)** - Special Motion, signed by SP and HL, to discuss the decision of pursuing the ACV as per item 6.21 (Assets of Community Value) of the January 6th 2026 SPC Meeting Agenda and in the light of additional information. This special motion shall include the authority of SPC to come to a different conclusion to that previously agreed

8.3 **Immediate (Community) Justice Programme**

8.3.1 Telephone Box – Manor Road – TM proposes that the PC meets the cost from CIL funding for the purchase of the paint, paint brushes and masking tape for Immediate Justice team to complete the works.

8.3.2 Playground Equipment – DB proposed that paint and brushes are purchased by the PC using the CIL funding to enable the Immediate Justice team to paint the play equipment

8.4 **Playing Field Annual Inspection** – DB proposes that the annual inspection is booked with RoSPA.

8.5 **Street Light Replacement** – Church Street – JG proposes that the quotes from E-On and Balfour Beatty are discussed and a decision made as to the way forward.

8.6 **Community Transport** - TM proposes to apply for funding for extra stops for Malabar bus service

8.7 **New Clerk** – AJ proposes that a laptop be purchased for the new Clerk, with the full MS Office package (ownership retained by SPC) and NCALC training to be funded.

8.8 **Street Light No 37** - JFG proposed that the obstruction of Street Light 37 be referred to the WNC Arboriculture Officer (Michael Venton) for advice regarding Section 154 of the Highway Act 1980

9 PC REPRESENTATIVE UPDATES

9.1 **Vehicle Activated Signs (S Evans)**

9.2 **Highways (TM)**

9.2.1 40mph speed limit – A425

9.2.2 TRO – A425 – Dragon's Teeth

9.2.3 20mph Road Traffic Order

9.2.4 A425 Road Crossing at Malabar/Drayton Lodge

9.2.5 Bus Service Complaint

9.3 **Playing Field (Denise & Bruce Blackmore)**

9.4 **Street Lighting (JG)**

9.4.1 Street Light No 1 (day burner)

9.5 **Police Liaison (TM)**

9.5.1 Community Speedwatch

9.5.2 Crime Prevention in a Box

9.6 **Rights of Way (JFG)**

9.7 **Social Media (SP)**

9.8 **Website (SP)**

9.9 **Defibrillator (DB)**

9.10 **Grass Mowing Representative (SP)**

9.11 **Trees (AJ)**

9.12 **Staverton Parish Magazine (ST)**

9.13 **CAN Champion Update (ST)**

9.13.1 Community Orchard Project

10 FINANCE

10.1 Receipts Received

T Pearce	Barn Rent	£	125.00
HSBC	Bank Interest (March 26)	£	5.10
Unity Bank	Bank Interest (Jan-Mar 26)	£	133.01
	Total	**£**	**263.11**

10.2 Payments

Ref	Payee	Detail	Gross Amount	VAT element	Authority
BACS	Mrs S Porter	Clerks Salary (Net) – March 2026 Expenses – March 2026	£ 381.70 £ 13.50		LGA1972 s112
DD	Yu Energy	Street Lighting – March 2026	£ 79.15	£ 3.96	PCA1957 s3
BACS	NCALC	Training - Responding to Planning Applications (TM)	£ 42.00	£ 7.00	LGA1972 s111
BACS	WNC	Repay Incorrect CIL Monies Received	£33,178.00		LGA1972 s111

10.3 Bank account balances (as at 01.04.26)

Unity Current Account	£30,967.77	
Unity Deposit	£25,922.77	(CIL - £9,846.72/Orchard - £1,520/Magazine - £161)
HSBC Deposit	£ 4,889.92	(Barn Roof Repairs)
	£61,780.46	
(April BACS Payments)	£33,615.20	

Magazine Invoices Paid
Steers - Printing £249
Michael Green Design - Magazine Design £120

The RFO proposes an internal bank transfer from Unity Deposit to Current Account of £4,000 to cover the April BACS payments

Total Funds Available £28,165.26

DATE OF ANNUAL MEETING OF THE PARISH COUNCIL – Tuesday 5th May 2026 - 7:30pm