# STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparishcouncil.gov.uk

**Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th JANUARY 2026 at 7:30pm**

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

**To Members of the Council:**
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

*Sue Porter* - Clerk 31st December 2025

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1. **OPENING PROCEDURES**
1.1 Chairperson's Announcements
1.2 Acceptance of Apologies for Absence
1.3 Councillor Conduct and Amendments to the Minutes

**2 GOVERNANCE**
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

**3 MINUTES**
3.1 Approve minutes of PC Meeting held on **Tuesday 2nd December 2025**

**4 OPEN FORUM**

**5 REPORTS FROM WEST NORTHANTS UNITARY COUNCILLORS (R Frost & C Hastie)**
5.1 Monthly WNC Update

**6. BUSINESS**
6.1 Adopt Model Standing Orders 2025
6.2 CIL Monies
6.3.1 Village Gateways & Signs
6.3 Consideration of the suggested extension to the proposed 20mph zone (Daventry Road Allotments to the A425)
6.4 Staverton Neighbourhood Development Plan
6.5 Parish Magazine
6.6 Community Orchard Project
6.7 St Mary the Virgin Church - Clock Repairs
6.8 Playing Field – Land Registration
6.9 Community Payback Programme – Update
6.10 Street Light No 1 (day burner) – Zeta Warranty
6.11 Hunt hounds in the village – Update
6.12 Asset Register Review
6.13 Conservation Area – Manor Road
6.14 WNC – Consultation of Draft Active Travel Strategy, Draft Mobility Hub Action Plan & Draft Rail Action Plan
* MS Teams Sessions – 8th January 2026

6.15 Additional Defibrillator for the Parish
6.16 OPFCC – Women's Charter
6.17 Complaint to WNC re lack of bus service
6.18 Community Speedwatch
6.19 SPC IT Policy/Councillor E-Mails
6.20 WNC - Draft Budget Consultation 2026/27
6.21 Assets of Community Value
6.22 Budget Proposals 2026/27
6.23 Approve the Precept Figure for 2026/27

**7. CLERK'S CORRESPONDENCE**

7.1 Badby Road Closure – 2nd-4th March 2026 (Anglian Water)
7.2 WNC Information – Local Plan to be considered by Policy Committee on 8th January 2026, then Full Council on 19th January 2026

**8. PC REPRESENTATIVE UPDATES**

8.1 Vehicle Activated Signs (S Evans)
8.2 Highways (TM)
8.2.1 40mph speed limit – Daventry to Staverton (A425)
8.2.2 Warning signs for horses
8.2.3 A425 Road Crossing at Malabar/Drayton Lodge
8.2.4 Daventry LCWIP
8.3 Playing Field (Denise & Bruce Blackmore)
8.4 Street Lighting (JG)
8.5 Police Liaison (TM)
8.6 Rights of Way (JFG)
8.6.1 Application for Diversion Order (FD6, FD7 & FD16)
8.7 Social Media (SP)
8.8 Website (SP)
8.9 Defibrillator (DB)
8.10 Grass Mowing Representative (SP)
8.11 Trees (ST)
8.12 CAN Champion (ST)

**9 PLANNING**

**PLANNING PERMISSION GRANTED**

**2025/4222/FULL -** Demolition of existing conservatory. Construction of single storey front and rear extensions, detached single storey studio, detached garden room and carport – **12 Braunston Lane, Staverton**

**10 FINANCE**

10.1 Receipts Received

| | | | |
|---|---|---|---|
| T Pearce | Barn Rent | £ | 125.00 |
| HSBC | Interest (December) | £ | 5.60 |
| | **Total** | **£** | **130.60** |

10.2 Payments

| Ref | Payee | Detail | Gross Amount | VAT element | Authority |
|---|---|---|---|---|---|
| BACS | Mrs S Porter | Clerks Salary (Net) – December 2025<br>Expenses – December 2025 | £ 381.70<br>£ 38.50 | | LGA1972 s112 |
| BACS | NCALC | Training Course – Planning Nuts & Bolts (TM) | £ 42.00 | £7.00 | LGA1972 s111 |
| DD | Yu Energy | Street Lighting – December 2025 | £ 92.81 | £4.64 | PCA1957 s3 |

10.3 Bank account balances (as at 30.12.25)

| | | |
|---|---|---|
| Unity Current Account | £34.353.77 | (WNC Payment included - £33,178 – Investigating) |
| Unity Deposit | £25,655.32 | (Ring fenced - £10,846.72 – CIL/£1,520 – Orchard) |
| HSBC Deposit | £ 4,873.23 | |
| | **£64,882.32** | |
| (Less January Payments) | £ 462.20 | |
| **Total Funds** | **£ 64,420.12** | |

**DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd February 2026 - 7:30pm**