STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 7th OCTOBER 2025 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 1st October 2025

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1. **OPENING PROCEDURES**
1.1 Chairperson's Announcements
1.2 Co-Option of Parish Councillor
1.3 Acceptance of Apologies for Absence

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 MINUTES
3.1 Approve minutes of PC Meeting held on Tuesday 2nd September 2025

4 OPEN FORUM

5 REPORTS FROM WEST NORTHANTS UNITARY COUNCILLORS (R Frost & C Hastie)
5.1 Monthly WNC Update

6. BUSINESS
6.1 CIL Monies
6.2 Staverton Neighbourhood Development Plan
6.3 Parish Magazine
6.4 Budget Review - 2025/26
6.5 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
6.6 NCALC 78th Annual Conference – 4th October 2025 (Update from TM)
6.7 Nomination of Trustees to the Staverton Relief in Need charity
6.8 Parish Paths Warden Vacancy
6.9 NCALC - Biodiversity Grant Scheme (Update from ST)
6.10 Meeting Recordings and AI Transcripts
6.11 St Mary the Virgin Church - Clock Repairs
6.12 Playing Field – Land Registration
6.13 Parish Allotments
6.14 MP Agricultural Forum – Friday 17th October 2025 (Lamport Hall)
6.15 WNC – Potential new sites for installing Charging Points for Electric Vehicles

7. CLERK'S CORRESPONDENCE
7.1 Parish Councillor – Code of Conduct Training Session – Tuesday 25th November 2025 – Reminder
7.2 Immediate Justice Programme from the OPFCC
7.3 Annual Parish Conference – Thursday 23rd October (TM to attend)

8. PC REPRESENTATIVE UPDATES

8.1 Vehicle Activated Signs (S Evans)
8.2 Highways (TM)
8.2.1 20mph Speed Limit Order (Village)
8.2.2 40mph speed limit – Daventry to Staverton (A425)
8.2.3 Warning signs for horses
8.2.4 A425 Road Crossing at Malabar/Drayton Lodge
8.2.5 Condition of path along the A425 for Cyclists
8.2.6 Daventry LCWIP
8.2.7 Malabar Buses (S106)
8.3 Playing Field (Denise & Bruce Blackmore)
8.4 Street Lighting (JG)
8.5 Police Liaison (TM)
8.6 Rights of Way (JFG)
8.6.1 Application for Diversion Order (FD6, FD7 & FD16)
8.7 Social Media (SP)
8.8 Website (SP)
8.9 Defibrillator (DB)
8.9.1 Replacement Defibrillator
8.10 Grass Mowing Representative (SP)
8.11 Trees (ST)

9 PLANNING

2025/3772/MAR - Reserved matters application (appearance, layout and scale) for the construction of an access route and associated works for Phase 2&3, pursuant to outline approval DA/2019/0750 (Outline application (all matters reserved except principal means of access to highways) for a mixed use development including up to 1100 dwellings, a 2 form entry primary school, local centre (A1, A2, A3, A4, A5 & D1/D2 including C2/C3 facilities, associated landscaping and demolition works - **Land At Malabar Farm, A425 Staverton Road, Daventry**

2025/3440/TCA - T1 - Reduction of mature cherry tree. T2 & T3 - Reduction of 2 x young holm oak trees. H1 - Hedgeline to front of properties drive, trim sides and crown lift 2 x holly trees to 3.2m high that are located within hedgeline - **Cedars Cottage, The Orchard, Staverton**

10 FINANCE

10.1 Receipts Received

T Pearce	Barn Rent	£ 125.00
HSBC	Interest (September)	£ 6.26
Various	Allotments x 3	£ 49.00
WNC	½ Year Precept	£ 7,329.00
	Total	**£ 7,509.26**

10.2 Payments

Ref	Payee	Detail	Gross Amount	VAT element	Authority
BACS	Leics Gardens	Grass Mowing x 1 – August 2025	£ 300.00	£50.00	HA1980 s96
BACS	Mrs S Porter	Clerks Salary – September 2025 Expenses – September 2025	£ 381.70 £ 13.50		LGA1972 s112
DD	Yu Energy	Street Lighting – September 2025	£ 12.55	£ 0.63	PCA1057 s3
DD	Yu Energy	Street Lighting – September 2025	£ 59.62	£ 2.98	PCA1957 s3
BACS	Parish Online	Mapping Software 2025/26	£ 48.00	£ 8.00	LGA1972 s111
BACS	NCALC	Training Courses x 2 D Blackmore – Appraisal Skills & Rights of Way	£ 78.00	£13.00	LGA1972 s111

10.3 Bank account balances (as at 30.09.25)

Unity Current Account	£ 12,988.05
Unity Deposit	£ 16,312.81 (ring fenced £10,846.72 for CIL)
HSBC Deposit	£ 4,855.75
	£ 34,156.61
(Less October Payments)	£ 821.20
New Current A/C Total	**£ 12,166.85**
Total Funds	**£ 33,335.41**

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th November 2025 - 7:30pm