STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparishcouncil.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 2nd SEPTEMBER 2025 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 27th August 2025

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1. **OPENING PROCEDURES**
1.1 Chairperson's Announcements
1.2 Apologies for Absence

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 MINUTES
3.1 Approve minutes of PC Meeting held on Tuesday 1st July 2025 and Tuesday 5th August 2025

4 OPEN FORUM

5 REPORTS FROM WEST NORTHANTS UNITARY COUNCILLORS (R Frost & C Hastie)
5.1 Monthly WNC Update

6. BUSINESS
6.1 CIL Monies
6.2 Staverton Neighbourhood Development Plan
6.3 Parish Magazine
6.4 Budget Review - 2025/26
6.5 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
6.6 Parish Councillor – Code of Conduct Training Session – Tuesday 25th November 2025
6.7 Notice of the NCALC 78th Annual Conference – 4th October 2025 9-1pm (Moulton Community Centre) – TM to attend
6.8 Nomination of Trustees to the Staverton Relief in Need charity
6.9 NCALC - Biodiversity Grant Scheme
6.10 Meeting Recordings and AI Transcripts
6.11 Parish Paths Warden Vacancy
6.12 Delegated Responsibilities Policy and Revised Terms of Reference
6.13 Archiving of Parish Documents

7. CLERK'S CORRESPONDENCE
7.1 WNC - Draft Northampton Local Cycling and Walking Infrastructure Plan Consultation

8. PC REPRESENTATIVE UPDATES

8.1 Vehicle Activated Signs (S Evans)
8.2 Highways (TM)
8.2.1 20mph Speed Limit Order (Village)
8.2.2 40mph speed limit – Daventry to Staverton (A425)
8.2.3 Warning signs for horses
8.2.4 A425 Road Crossing at Malabar/Drayton Lodge
8.3 Playing Field (Denise & Bruce Blackmore)
8.4 Street Lighting (JG)
8.5 Police Liaison (TM)
8.6 Rights of Way (JFG)
8.6.1 Application for Diversion Order (FD6, FD7 & FD16)
8.7 Social Media (SP)
8.8 Website (SP)
8.9 Defibrillator (DB)
8.9.1 Replacement Defibrillator
8.10 Grass Mowing Representative (SP)
8.11 Trees (ST)

9 PLANNING

2025/2317/FULL (Amended) – Proposed attached car port – **Wellbrook Lodge, Well Lane, Staverton**
2025/3032/FULL – Construction of a wall, pedestrian gate and automatic gates - **Simpkins, Church Street, Staverton**
2025/3033/LBC – Listed Building Consent for construction of a wall, pedestrian gate and automatic gates - **Simpkins, Church Street, Staverton**

10 FINANCE

10.1 Receipts Received

T Pearce	Barn Rent	£ 125.00
HSBC	Interest (July/August)	£ 6.41
	Total	**£ 131.41**

10.2 Payments

Ref	Payee	Detail	Gross Amount	VAT element	Authority
BACS	Leics Gardens	Grass Mowing x 1 – July 2025	£ 260.00		HA1980 s96
BACS	Mrs S Porter	Clerks Salary – August 2025 Expenses – August 2025	£ 381.70 £ 37.50		LGA1972 s112
DD	Yu Energy	Street Lighting – July 2025	£ 12.63	£ 0.63	PCA1057 s3
DD	Yu Energy	Street Lighting – July 2025	£ 58.55	£ 2.93	PCA1957 s3
BACS	Mr S Parrish	Projector	£ 407.00	£67.83	LGA1972 s111
BACS	Mrs D Blackmore	Self-Locking Gate Latch – Playing Field	£ 18.97	£ 3.16	LGA1972 s111

10.3 Bank account balances (as at 27.08.25)

Unity Current Account	£ 6,658.39	
Unity Deposit	£ 16,312.81	(ring fenced £10,846.72 for CIL)
HSBC Deposit	£ 4,849.49	
	£ 27,820.69	
(Less September Payments)	£ 1,105.17	
New Current A/C Total	**£ 5,553.22**	
Total Funds	**£ 26,715.52**	

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 7th October 2025 - 7:30pm