STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparishcouncil.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 3rd JUNE 2025 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 28th May 2025

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies for Absence
1.3 Review of Standing Orders
1.4 Review of Financial Regulations
1.5 Review of Policy Documents & PC Risk Assessment
1.6 Review of Asset Register

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 13th May 2025**

5 BUSINESS
5.1 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
5.2 OPFCC Grant Funding Project – Bird Boxes/Cardboard Policemen
5.3 Suggested Projects for the CIL Monies
5.4 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
5.5 Community Payback Project
5.6 Consideration of PC Meeting with WNC – Rights of Way (Fence at The Stables)
5.7 Lack of Bus Service in the Parish
5.8 Staverton Manual Fire Pump – Possible Relocation
5.9 TRO Proposal for A425 Daventry Road, Staverton – 30mph Speed Limit
5.10 WNC – Application to divert public footpath FD6, FD7 & FD16
5.11 Parking restrictions outside the School / Twenty is Plenty Scheme
5.12 Twenty is Plenty Scheme
5.13 WNC Annual Parish Conference – 12th June 2025 10am-2:30pm (Reminder SD/TM)
5.14 Rugby Borough Local Plan – Preferred Option Consultation – TM to update
5.15 Staverton Neighbourhood Development Plan
5.16 Clerk's Annual Appraisal – Update from DB
5.17 PLR Conference – 17th June 2025 (TM to attend)
5.18 Parish Magazine

5.19 Hall Farm, formerly The Crown, Village Green
5.20 NCALC Training Courses – Off to a Flying Start, Chairman's Training & Rights of Way
5.21 Communication with the WNC - Dog Warden
5.22 Parish Recordings on the Website

6 PC REPRESENTATIVES UPDATES

6.1 Vehicle Activated Signs Representative (S Evans)
6.2 Highways Representative – (TM)
6.3 Playing Field Representatives (Denise & Bruce Blackmore)
6.4 Street Lighting Representative – (JG)
6.5 Police Liaison Representative – (TM)
6.6 Rights of Way Representative (JFG)
6.7 Social Media Representative (SP)
6.8 Grass Mowing Representative – (SP)
6.9 Trees Representative (ST)
6.10 Website Representative – (SP)
6.11 Defibrillator – (DB)
6.12 Planning Representative (TM)

7. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
7.1	Nil			

8 FINANCE

8.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	BACS	S Porter	Clerks Salary May 25 £ 522.36 Expenses £ 37.50 (Extra month pay due to no meetings missed in 2024-25)	£ 559.86		LGA1972 s112
	Payment	DD	Yu Energy	Street Lighting £ 12.27 £ 63.72 April 25	£ 75.99	£ 3.80	PCA1957 s3
	Payment	BACS	Leics Gardens	Grass Mowing – April 2025	£ 500.00		HA1980 s96
	Payment	DD	Open Spaces Society	Annual Membership	£ 45.00		LGA1972 s111

8.2 Income Received:

T Pearce	Barn Rent		£ 125.00
HSBC	Interest		£ 6.66
		Total	**£ 131.66**

8.3 Bank account balances as at **28.05.25:**

Unity Current Account	£ 10,638.73	
Unity Deposit	£ 16,253.72	(ring fenced £11,253.72 for CIL/£5,000 Street Lighting)
HSBC Deposit	£ 4,829.83	(ring fenced for barn roof repairs)
	£ 31,722.28	
(Less June Payments)	£ 1,059.86	
New Current A/C Total	**£ 9,578.87**	
Total Funds at Bank	**£ 30,662.42**	

9 **CLERK'S CORRESPONDENCE**

9.1 Advice & Information Fayre - Over 55's – Daventry – Friday 6th June

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 1st July 2025 - 7:30pm