STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparishcouncil.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 4th MARCH 2025 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 26th February 2025

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meetings held on **Tuesday 7th January & Tuesday 4th February 2025**

5 BUSINESS
5.1 Well Lane – Update on the Judicial Review (Open Spaces Society v WNC)
5.2 Unity Trust Bank Account – Update
5.3 Reading Room Trust and Submission of Accounts to Charity Commission
5.4 Playing Field – Trees & Hedge Maintenance - Quotes
5.4.1 Wicksteed Inspection Report/Quote
5.5 Trees in Playing Field – Tree Guards
5.6 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
5.7 OPFCC Grant Funding 2024/25 – Grant application update (TM)
5.8 Suggested Projects for the CIL Monies
5.9 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
5.10 Consideration of PC Meeting with WNC – Rights of Way Issues
5.11 Lack of Bus Service in the Parish
5.12 Staverton Manual Fire Pump – Possible Relocation
5.13 TRO Proposal for A425 Daventry Road, Staverton – 30mph Speed Limit
5.14 Grass Mowing Contract 2025 – Quotes from SP
5.15 VE/VJ Day Celebrations
5.16 'Twenty is Plenty' Scheme
5.17 Village Hall – PC Representative Vacancy
5.18 Promoting Parish Council Elections – 1st May 2025
5.19 WNC – West Northamptonshire :Local Plan (WNLP)
5.19.1 NCALC Session – 3rd April 2025 10-11am
5.20 WNC – Application to divert public footpath FD6, FD7 & FD16
5.21 Freedom of Information Request – Parish Street Lighting (Lamp No 38)
5.22 Barn Rent – Annual Review
5.23 Staverton Neighbourhood Development Plan
5.24 Open Spaces Society – Annual Membership

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (SP)
7.9 Trees Representative (DB)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Appeals – Dismissed	2024/1332/FULL & 2024/1801/LBC	Warwick House, The Woodlands, Staverton	Retrospective single storey extension to rear together with alterations

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	BACS	S Porter	Clerks Salary February 25 £ 261.28 Expenses £ 37.50	£ 298.78		LGA1972 s112
	Payment	DD	Yu Energy	Street Lighting £ 85.78 £ 13.43 Jan 25	£ 99.21	£ 4.96	PCA1957 s3
	Payment	BACS	Wicksteed Leisure	Annual Playing Field Inspection	£ 180.00	£ 30.00	LGA1976 s19

9.2 Income Received:

T Pearce	Barn Rent		£ 120.00
HSBC	Interest		£ 4.28
		Total	**£ 124.28**

9.3 Bank account balances as at **26.02.25:**

Unity Business	£25,941.53	(ring fenced £11,253.72 for CIL)
HSBC Deposit	£ 2,813.71	(ring fenced for barn roof repairs)
Total	**£28,755.24**	
Less outstanding payments	£ 1,535.96	
Total	**£27,219.28**	
Less March Payments	£ 478.78	
Bank Balance	**£26,740.50**	

10 CLERK'S CORRESPONDENCE

10.1 Trees in front of School – Safety Concerns
10.2 Community Responders – Age UK Northamptonshire
10.3 South West Rugby Design Code – Supplementary Planning Document

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 1st April 2025 - 7:30pm