STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparishcouncil.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 4th FEBRUARY 2025 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 29th January 2025

---

1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 7th January 2025**

5 BUSINESS
5.1 Well Lane – Update on the Judicial Review (Open Spaces Society v WNC)
5.2 Unity Trust Bank Account – Update
5.3 Reading Room Trust and Submission of Accounts to Charity Commission
5.4 Street Lighting - Column Door Replacement
5.5 Playing Field – Maintenance
5.6 Replacement Tree in Playing Field – Tree Guard – Quote (JFG)
5.7 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
5.8 OPFCC Grant Funding 2024/25 – Grant application update (TM)
5.9 Suggested Projects for the CIL Monies
5.10 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
5.11 Consideration of PC Meeting with WNC – Rights of Way Issues
5.12 Lack of Bus Service in the Parish
5.13 Staverton Manual Fire Pump – Possible Relocation
5.14 TRO Proposal for A425 Daventry Road, Staverton – 30mph Speed Limit
5.15 Grass Mowing Contract 2025
5.16 VE/VJ Day Celebrations
5.17 'Twenty is Plenty' Scheme
5.18 Parish Newsletter
5.19 Freedom of Information Request – Robin Aston, The Stables, Manor Road, Staverton
5.20 NCALC - To consider and respond to the government's consultation on strengthening the standards and conduct framework for local authorities in England- Consultation
5.21 Village Hall – PC Representative

5.22 Dogs off lead on farmland
5.23 Promoting Parish Council Elections – 1st May 2025
5.24 WNC – The One West Northamptonshire Plan & Focus Session
5.25 WNC – Application to divert public footpath FD6, FD7 & FD16
5.26 Freedom of Information Request – Parish Street Lighting (Lamp No 38)
5.27 Staverton Neighbourhood Development Plan – Update

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (SP)
7.9 Trees Representative (DB)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Approval	2024/5415/FULL	2 The Paddocks, Staverton	Proposed Rear Orangery

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	BACS	S Porter	Clerks Salary January 25 £ 261.08 Expenses £ 12.50	£ 273.58		LGA1972 s112
	Payment	DD	Yu Energy	Street Lighting £ 25.73 £ 158.06 Nov & Dec 24	£ 9.19		PCA1957 s3
	Payment	BACS	Wicksteed Leisure Ltd	Picnic Table – Playing Field	£ 439.20	£73.20	LGA1976 s19
	Payment	BACS	Staverton Village Hall Fund	Hall Hire – Annual Rent 2025	£ 338.00		LGA1972 s133
	Payment	BACS	NCALC	CIL & S106 Training – Tim Moriarty	£ 50.40	£8.40	LGA1972 s111
	Payment	DD	HMRC	PAYE 2024/25 Q3	£209.80		LGA 1972 s112

9.2 Income Received:

T Pearce	Barn Rent (Dec & Jan)	£ 240.00
WNC	Mowing Grant 2024	£ 1,997.47
HSBC	Interest (Dec & Jan)	£ 8.81
	Total	**£ 2,246.28**

9.3 Bank account balances as at **29.01.25:**

Unity Business	£25,926.74	(ring fenced £11,253.72 for CIL)
HSBC Deposit	£ 2,809.43	(ring fenced for barn roof repairs)
Total	**£28,736.17**	
Less outstanding payments	£ 434.78	
Total	**£28,301.39**	
Less February Payments	£ 1,101.18	
Bank Balance	**£27,200.21**	

10 **CLERK'S CORRESPONDENCE**

10.1 Northamptonshire Carer's – Carer's Information Roadshow
10.2 Well Lane – Felling of Pine Trees
10.3 Use of Village Hall as per Terms & Conditions
10.4 NCALC – Code of Conduct in Practice Training
10.5 Land purchase in Badby Lane
10.6 WNC – PSPO on organised dangerous driving in West Northamptonshire

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th March 2025 - 7:30pm