STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 3rd DECEMBER 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 27th November 2024

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 5th November 2024**

5 MATTERS ARISING
5.1 Unity Trust Bank Account - Current Account Switch Update
5.2 Refusal of Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.3 Village Charities and Submission of Accounts
5.4 Street Lighting - Column Door Replacement – Update from JFG
5.5 New Play Equipment – Wicksteed – Update from DB
5.6 Off to a Flying Start Training – Feedback
5.7 Proposed individual councillor e-mail addresses

6 BUSINESS
6.1 Braunston Lane Development
6.1.1 Replacement Tree in Playing Field – Tree Guard
6.2 Well Lane – Update on Definitive Modification Order (FD16) and gates
6.2.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.3 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.4 OPFCC Grant Funding 2024/25 – Grant application update (TM)
6.5 Suggested Projects for the CIL Monies
6.6 Hedge/Trees overhanging Back Side Footway & affecting Street Lighting
6.7 Consideration of PC Meeting with WNC – Rights of Way Officer – Angela Davis
6.8 Weight Restriction - Badby Lane, Staverton
6.9 Pocket Park – Tree Maintenance – Quote

6.10 Lack of Bus Service in the Parish
6.11 Staverton Manual Fire Pump – Possible Relocation
6.12 Defibrillator – The Countryman
6.13 Northamptonshire Police - Street Watch
6.14 Appointment of two PC Representative Trustees to the Staverton Education Foundation
6.15 TRO Proposal for A425 Daventry Road, Staverton – 30mph Speed Limit
6.16 Grass Mowing Contract 2025
6.17 VE/VJ Day Celebrations
6.18 Highways Inspection – Update from TM
6.19 'Twenty is Plenty' Scheme
6.20 Highways/Parish Salt Bins – Update from TM
6.21 CIL & S106 Training – 3rd December 2024 (TM to attend)
6.22 Communication with Parishioners
6.23 Staverton Neighbourhood Development Plan
6.24 Preparing for Parish Elections – May 2025
6.25 Consideration of updates from the Village Hall Representative
6.26 Planning for the Precept 2025/26

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (SP)
7.9 Trees Representative (DB)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Notification of Tree Works	2024/5421/TPO	The Stables, Manor Road, Staverton	Crown Lifts to various Yew & Sycamore Trees (TPO DA349 A1)
8.2	Application	2024/5415/FULL	2 The Paddocks, Staverton	Proposed Rear Orangery
8.3	Notification of Tree Works	2024/5130/TCA	The Hatch, Daventry Road, Staverton	Crown reduction to a Sycamore

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/11/24)	Street Lighting October 24	£ 66.86 £ 12.57	£ 3.62	PCA1957 s3
	Payment	DD	HMRC	PAYE 2024/25 Q2	£125.00		LGA1972 s112
	Payment	DD	ICO	Data Protection Fee 2024-25	£ 35.00		LGA1972 s111
	Payment	Chq No 995	S Porter	Clerks Salary November 24 £ 261.08 Expenses £ 37.50	£ 298.58		LGA1972 s112

	Payment	Chq No 996	Mrs D Blackmore	Defibrillator supplies	£ 357.60	£59.60	LGA1972 s111
	Payment	Chq No 997	Wicksteed Leisure Ltd	Playground Equipment	£2,296.87	£382.81	LGA1976 s19
	Payment	Chq No 998	WNC Norse	Grass Verges Mowing x 2 October 2024	£ 441.00	£ 73.50	HA1980 s96

9.2 Income Received:

Barn Rent	£	120.00
Allotment Rent	£	12.50
Interest	£	4.48
Total	**£**	**136.98**

9.3 Bank account balances as at **19.11.24:**

HSBC Business	£ 28,486.91	(ring fenced £11,253.72 for CIL, £2,000 – Playing Field)
HSBC Deposit	£ 2,800.62	(ring fenced for barn roof repairs)
Total	£ 31,287.53	
Uncashed cheques	£ 0.00	
Total available	£ 31,287.53	
Less December Payments	£ 3,394.05	
Bank Balance	**£ 27,893.48**	

10 **CLERK'S CORRESPONDENCE**

10.1 WNC – Polling District & Polling Place Review

10.2 Letter from Mr J Davis – Footpaths in the parish

10.3 WNC - Have your say on West Northamptonshire's draft Climate Change Strategy

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 7th January 2025 - 7:30pm