STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 5th NOVEMBER 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 30th October 2024

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 1st October 2024**

5 MATTERS ARISING
5.1 Unity Trust Bank Account - Update
5.2 Refusal of Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.3 4 Oakham Lane Staverton – Highways/Planning Advice
5.4 Village Charities and Submission of Accounts
5.5 Street Light Post – Outside 17 Home Close, Staverton
5.6 Street Lighting - Column Door Replacement
5.7 Bluebell Bulbs for Playing Field Spinney
5.8 New Play Equipment – Order Placed with Wicksteed

6 BUSINESS
6.1 Braunston Lane Development
6.1.1 Replacement Tree in Playing Field – Tree Guard
6.1.2 Street Lighting - Planning Application
6.2 Well Lane – Update on Definitive Modification Order (FD16) and gates
6.2.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.3 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.4 OPFCC Grant Funding 2024/25 – Grant application update (TM)
6.5 Suggested Projects for the CIL Monies
6.6 Hedge/Trees overhanging Back Side Footway & Street Lighting
6.7 Consideration of PC Meeting with WNC – Rights of Way Officer – Angela Davis
6.8 Off to a Flying Start Training – Online Course – 19th November 2024 (10am-12:30pm)

6.9 Weight Restriction - Badby Lane, Staverton
6.10 Pocket Park – Tree Maintenance – Quote
6.11 Lack of Bus Service in the Parish
6.12 Staverton Manual Fire Pump – Possible Relocation
6.13 Defibrillator – The Countryman
6.14 Notification of Clerk's Salary Pay Increase 2024-25
6.15 Northamptonshire Police - Street Watch
6.16 Appointment of two PC Representative Trustees to the Staverton Education Foundation
6.17 Proposed individual councillor e-mail addresses
6.18 TRO Proposal for A425 Daventry Road, Staverton – 30mph Speed Limit
6.19 Staverton Neighbourhood Development Plan – Update from Clive Brown & John Necker
6.20 Grass Mowing Contract 2025

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (JFG)
7.9 Trees Representative (NW)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Notification of Tree Works		Lantern Cottage, Glebe Lane, Staverton	Gorse Tree 20% reduction and Mountain Ash reduce height by 20% and pull branches off road and away from phone lines. Also shaping shrubs in corner of garden
8.2	Notification of Tree Works		Oakham Cottage, Croft Lane, Staverton	20% crown reduction on a silver birch, located inside the wall – opposite the Village Hall.
8.3	Notification of Tree Works		Wellbrook Lodge, Well Lane, Staverton	Removal of two dead trees
8.4	Application	2024/4717/FULL	2 The Old Gardens, Daventry Road, Staverton	Replacement of all windows, lounge door, dining room window with french doors, and two side garage doors. Change of colour of doors and windows from upvc white to upvc Farrow & Ball colour "Cromarty" (pale green/grey)
8.5	Appeal	2024/1801/LBC	Warwick House , The Woodlands, Staverton	Extension to rear together with alterations
8.6	Appeal	2024/1332/FULL	Warwick House, The Woodlands, Staverton	Retrospective single storey extension to rear together with alterations
8.7	Appeal	2023/6978/FULL	The Stables, Manor Road, Staverton	Erection of eight 6ft x 6ft fencing panels and trellis adjacent to Well Lane (retrospective)
8.8	Granted	2024/3747/FULL	Oakham Cottage, Croft Lane, Staverton	Demolition of existing conservatory and erection of garden room

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/10/24)	Street Lighting September 24	£ 60.49 £ 12.00	£ 3.62	PCA1957 s3
	Payment	Chq No 993	S Porter	Clerks Salary October 24 £ 327.84 Expenses £ 58.40 (incl.bluebell bulbs £45.90	£ 386.24		LGA1972 s112
	Payment	Chq No 994	DW Windsor	Street Lamp – Replacement Column Door	£ 198.22	£33.04	PCA1957 s3

9.2 Income Received:

Barn Rent	£ 120.00
Allotment Rent	£ 21.25
WNC	£ 6,663.00
Interest	£ 4.45
Total	**£ 6,808.70**

9.3 Bank account balances as at **19.10.24:**

HSBC Business	£ 29,275.30	(ring fenced £11,253.72 for CIL, £2,000 – Playing Field)
HSBC Deposit	£ 2,796.14	(ring fenced for barn roof repairs)
Total	£ 32,071.44	
Uncashed cheques	£ 86.00	
Total available	£ 31,985.44	
Less November Payments	£ 584.46	
Bank Balance	**£ 31,400.98**	

10 CLERK'S CORRESPONDENCE

10.1 NCALC – Health & Wellbeing Survey
10.2 WNC – Residents are urged to access vital winter financial support
10.3 WNC – Community-led changes to parish boundaries and governance from May 2025
10.4 WNC – Tenant feedback sought on new tenancy policy

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd December 2024 - 7:30pm