STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparish.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 1st OCTOBER 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 25th September 2024

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Wednesday 3rd September 2024**

5 MATTERS ARISING
5.1 Unity Trust Bank Account - Update
5.2 Refusal of Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.3 4 Oakham Lane Staverton – Highways/Planning Advice
5.4 Village Charities and Submission of Accounts
5.5 Overhead Cables in the Village – BT OpenReach – Update
5.6 Street Light Post – Outside 17 Home Close, Staverton
5.7 Pedestrian Footways re-instated – Restorative Justice Programme
5.8 Street Lighting - Column Door Replacement
5.9 Bluebell Bulbs for Playing Field Spinney
5.10 New Play Equipment – Order Placed with Wicksteed

6 BUSINESS
6.1 Braunston Lane Development
6.1.1 Replacement Tree in Playing Field – Tree Guard
6.1.2 Street Lighting - Planning Application
6.2 Well Lane - Action taken by WNC regarding the gates
6.2.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.3 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.4 OPFCC Grant Funding 2024/25 – Grant application to reduce speeding
6.5 Suggested Projects for the CIL Monies
6.6 Hedges overhanging the Highway/Grass Cutting – Church Street/Daventry Road
6.7 Hedge overhanging Back Side Footway
6.8 WNC - Draft Local Transport Plan Consultation

6.9 Meeting with the WNC – Rights of Way Officer – Angela Davis
6.10 Off to a Flying Start Training – Online Course – 19th November 2024 (10am-12:30pm)
6.11 Weight Restriction - Badby Lane, Staverton
6.12 Pocket Park – Tree Maintenance – Quote
6.13 Lack of Bus Service in the Parish
6.14 External Audit Report 2023/24 – Conclusion
6.15 Staverton Neighbourhood Development Plan – Update
6.16 Possible new home for the Staverton Fire Engine

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (JFG)
7.9 Trees Representative (NW)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8. PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Nil			

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/09/24)	Street Lighting August 24	£ 56.08 £ 12.55	£ 3.43	PCA1957 s3
	Payment	Chq No 988	S Porter	Clerks Salary September 24 £ 250.02 Expenses £ 13.50	£ 263.52		LGA1972 s112
	Payment	Chq No 989	WNC Norse	Grass Verges August x 2 September x 1	£661.50	£110.25	HA1980 s96
	Payment	Chq No 990	PKF Littlejohn LLP	External Audit 2023-24	£252.00	£42.00	LGA1972 s111
	Payment	Chq No 991	Parish Online	Annual Subscription – Mapping Software	£48.00	£8.00	LGA1972 s111
	Payment	Chq No 992	D Blackmore	Expenses – Playing Field	£38.00	£6.34	LGA1972 s111

9.2 Income Received:

Barn Rent	£	120.00
Allotment Rent	£	16.50
Interest	£	4.59
Total	**£**	**141.09**

9.3 Bank account balances as at **19.09.24:**

HSBC Business	£ 23,751.81	(ring fenced £11,253.72 for CIL, £2,000 – Playing Field)
HSBC Deposit	£ 2,791.69	(ring fenced for barn roof repairs)
Total	£ 26,543.50	
Uncashed cheques	£ 0.00	
Total available	£ 26,543.50	
Less October Payments	£ 1,263.02	
Bank Balance	**£ 25,280.48**	

10 **CLERK'S CORRESPONDENCE**

10.1 Road subsidence outside Staverton Park Hotel

10.2 Resurfacing of Badby Lane

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th November 2024 - 7:30pm