STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 3rd SEPTEMBER 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 28th August 2024

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1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Acceptance of Apologies

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 6th August 2024**

5 MATTERS ARISING
5.1 Unity Trust Bank Account - Application Update
5.2 Refusal of Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.3 4 Oakham Lane Staverton – Highways Advice
5.4 Village Charities and Submission of Accounts
5.5 Overhead Cables in the Village – BT OpenReach – Update
5.6 Street Light Post – Outside 17 Home Close, Staverton
5.7 Pedestrian Footways re-instated – Restorative Justice Programme

6 BUSINESS
6.1 Braunston Lane Development
6.1.1 Replacement Tree in Playing Field – Tree Guard
6.1.2 Street Lighting - Planning Application
6.2 Well Lane - Action taken by WNC regarding the gates
6.2.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.3 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.4 Community Speedwatch – Project Update
6.5 Suggested Projects for the CIL Monies
6.6 Hedges overhanging the Highway/Grass Cutting – Church Street/Daventry Road
6.7 WNC - Draft Local Transport Plan Consultation
6.8 Meeting with the WNC – Rights of Way Officer – Angela Davis
6.9 Whole Council Development Training

6.10 New Play Equipment – Wicksteed Quote
6.11 Resurfacing of Badby Lane, Staverton
6.12 Waste Bins being left out on the Paths/Highway
6.13 Pocket Park – Tree Maintenance – Quote
6.14 Street Lighting Column Door Replacement – Quote
6.15 Purchase of Bluebell Bulbs for Playing Field Spinney - £60.00

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (TM)
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – (JFG)
7.5 Police Liaison Representative – (TM)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (JFG)
7.9 Trees Representative (NW)
7.10 Website Representative – (SP)
7.11 Defibrillator – (DB)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	2024/3747/FULL	Oakham Cottage, Croft Lane, Staverton	Demolition of existing conservatory and erection of a garden room
8.2	Works to Trees (Conservation Area)		The Watch, Glebe Lane, Staverton	Tidy Laurel Tree

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/08/24)	Street Lighting July 24	£ 55.24 £ 12.57	£ 3.39	PCA1957 s3
`	Payment	DD	HMRC	PAYE 2024/25	£ 40.32		LGA1972 s112
	Payment	Chq No 987	S Porter	Clerks Salary August 24 £ 250.22 Expenses £ 37.50	£ 287.72		LGA1972 s112

9.2 Income Received:

Barn Rent	£	120.00
Interest	£	4.58
Total	**£**	**124.58**

9.3 Bank account balances as at **19.08.24:**

HSBC Business	£ 24,425.66	(ring fenced £11,253.72 for CIL, £2,000 – Playing Field)
HSBC Deposit	£ 2,787.10	(ring fenced for barn roof repairs)
Total	£ 27,212.76	
Uncashed cheques	£ 441.00	
Total available	£ 26,771.76	
Less September Payments	£ 287.72	
Bank Balance	**£ 26,484.04**	

10 **CLERK'S CORRESPONDENCE**

10.1 NCALC - Notice of the 77th Annual Conference – Saturday 5th October 10am-1pm

10.2 NCALC – West Northants Area Climate Summit – Wednesday 9th October 9:30am-3pm

10.3 NCALC – Tree Strategy for West Northamptonshire – Tuesday 24th September

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 1st October 2024 - 7:30pm