STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparish.gov.uk

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 4th JUNE 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 29th May 2024

---

1 OPENING PROCEDURES
1.1 Chairman's Announcements
1.2 Election of Vice Chairman
1.3 Resignation of Parish Councillors

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 7th May 2024**

5 MATTERS ARISING
5.1 Unity Trust Bank Account - Application Update
5.2 WNC – Consultation on the Draft Local Plan
5.3 A425 – Road Closure for Roadworks – Impact on Badby Lane and Forward View
5.4 Refusal of Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.5 4 Oakham Lane Staverton – Planning Enquiry
5.6 Lack of Bus Service in the Parish
5.7 Village Charities and Submission of Accounts

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Braunston Lane Development
6.2.1 Replacement Tree in Playing Field – Tree Guard
6.2.2 Parking Issues – Braunston Lane/The Paddocks – Update following letter to residents
6.2.3 Street Lighting - Planning Application
6.3 Well Lane - Action taken by WNC regarding the gates
6.3.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.4 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.5 Pedestrian Footway re-instated (edged out) from Staverton to Daventry
6.6 Speeding issues on A425 - Highways Meeting Update (DT and Helen Howard)
6.7 Road Safety Community Fund Grant
6.8 Community Speedwatch

6.9 Kier – Tree Planting Project
6.10 Street Light Issue – Outside 17 Home Close, Staverton
6.11 Suggested Projects for the CIL Monies
6.12 Internal Audit Review 2023/24
6.13 Approve Annual Governance Statement 2023/24
6.14 Approve Accounting Statement 2023/24
6.15 Concerns regarding the Overhead Cables in the Village
6.16 Purchase of SanDisk Ultra 100MB/s USB 3.0 Flash Drive - 256GB Memory Stick @ £26.99p "for PC Meeting Recordings".
6.17 Grass Cutting Report 2024
6.18 Review and Adopt Financial Regulations 2024

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – Vacancy
7.3 Playing Field Representative (Denise & Bruce Blackmore)
7.4 Street Lighting Representative – Vacancy
7.5 Police Liaison Representative – Vacancy
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – Vacancy
7.9 Trees Representative (NW)
7.10 Website Representative – Vacancy
7.11 Defibrillator - Vacancy

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	NIL			

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/05/24)	Street Lighting April 24	£ 64.82 £ 12.33	£ 3.86	PCA1957 s3
	Payment	Chq No 979	S Porter	Clerks Salary May 24 £ 500.24 (No annual leave taken) Expenses £ 37.50	£ 537.74		LGA1972 s112
	Payment	Chq No 980	Mr A McGibbon	Website and E-Mail Hosting Oct 22-Aprl24	£258.05		LGA1972 s111
	Payment	Chq No 981	Mr J Golding	Street Light Numbers	£4.99		PCA1957 s3

9.2 Income Received:

Barn Rent	£	120.00
Interest	£	4.42
½ Year Precept	£	6,663.00
Total	**£**	**6,787.42**

9.3 Bank account balances as at **19.05.24:**

HSBC Business	£	27,668.26 (ring fenced £11,253.72 for CIL, £2,000 – Playing Field)
HSBC Deposit	£	2,773.52 (ring fenced for barn roof repairs)
Total	£	30,441.78
Uncashed cheques	£	1,738.76
Total available	£	28,703.02
Less June Payments	£	800.78
Bank Balance	**£**	**27,902.24**

10 **CLERK'S CORRESPONDENCE**

10.1 West Northamptonshire Council (WNC) – Open Space Assessment Consultation

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd July 2024 - 7:30pm