# STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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**Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 5th MARCH 2024 at 7:30pm**

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

**To Members of the Council:**
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

*Sue Porter* - Clerk 28th February 2024

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**1 OPENING PROCEDURES**
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

**2 GOVERNANCE**
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

**3 OPEN FORUM**
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

**4 MINUTES**
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 6th February 2024**

**5 MATTERS ARISING**
5.1 Footpath opposite Vinetree Farm buildings
5.2 Badby Lane, Staverton & Staverton Road, Badby – 40/50mph Speed Restrictions
5.3 Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.4 Grass Mowing Contract – 2024 Season (Norse)
5.5 Barn Rent – Annual Review
5.6 Unity Trust Bank Account - Details Required from Signatories
5.7 Yu Energy – Street Lighting Electricity – Invoicing

**6 BUSINESS**
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Braunston Lane Development
- 6.2.1 Replacement Tree in Playing Field
- 6.2.2 Ash Trees in the Playing Field
- 6.2.3 Double Yellow Lines – Braunston Lane
- 6.2.4 Street Lighting Planning Application

6.3 Well Lane - Action taken by WNC regarding the gates
6.3.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.4 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.5 Pedestrian Footway re-instated (edged out) from Staverton to the Hotel
6.6 A425 – Road Closure for Roadworks – Impact on Badby Lane and Forward View
6.7 Highways Meeting to discuss speeding issues on A425 – Update (DT)
6.8 West Northamptonshire Local Plan – Parish Engagement (Staverton)
6.9 Annual Parish Meeting – Thursday 25th April 2024 – Agenda/Advertising
6.10.1 CIL Money Received for Braunston Lane development

6.10 Kier – Tree Planting Project
6.11 Litter – Vinetree Industrial Units
6.12 Lack of Bus Service for the Parish
6.13 M Venton (WNC) - Consent for Tree works within the Conservation Area – The Hatch and Little Bromtrees

**7 REPRESENTATIVES UPDATES**

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative – (D Blackmore)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (TM)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

**7 PLANNING**

| | TYPE | REFERENCE | LOCATION | DETAIL |
|---|---|---|---|---|
| 8.1 | Application | 2024/0621/LDP | Wellbrook Lodge, Well Lane, Staverton | New gates, stile and fencing |
| 8.2 | Application | 2024/1000/FULL | 4 Oakham Lane, Staverton | Proposed ground floor rear extension, first floor side extension over existing ground floor, and new open front porch. Existing front elevation to receive new windows, new doors, new cladding to upper storey and new render to lower storey |

**9 FINANCE**

| 9.1 | Type | Reference | Payee | Detail | Gross Amount | VAT element | Authority |
|---|---|---|---|---|---|---|---|
| | Payment | DD | Yu Energy (09/02/24) | Street Lighting January 24 | £ 55.54<br>£ 14.05 | £ 3.31 | PCA1957 s3 |
| | Payment | Chq No 963 | S Porter | Clerks Salary Feb 23 £250.02<br>Expenses £37.50 | £287.52 | | LGA1972 s111 |
| | Payment | Chq No 964 | Staverton Village Hall | SNDP Meetings x 2 - January 2024 | £24.00 | | LGA1972 s112 |
| | Payment | Chq No 965 | Mr C Brown | SNDP – A3 Posters x 20 & Cable Ties | £58.34 | | LGA1972 s112 |

9.2 Income Received:

| | | |
|---|---|---|
| Barn Rent | £ | 120.00 |
| Interest | £ | 4.54 |
| **Total** | **£** | **124.54** |

9.3 Bank account balances as at **19.02.24:**

| | | | |
|---|---|---|---|
| HSBC Business | £ | 24,362.06 | (ring fenced £2,289.66 for SNDP & £11,253.72 for CIL) |
| HSBC Deposit | £ | 2,760.29 | (ring fenced for barn roof repairs) |
| **Total** | **£** | **27,122.35** | |
| Uncashed cheques | £ | 224.68 | |
| Total available | | £ 26,897.67 | |
| Less March Payments | £ | 369.86 | |
| **Bank Balance** | **£** | **26,527.81** | |

**10. CORRESPONDENCE**

10.1 Free Portrait of the King

10.2 Rights of Way access issue from Vets across the Cricket Pitch

**DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd April 2024 - 7:30pm**