STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th FEBRUARY 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 31st January 2024

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd January 2024**

5 MATTERS ARISING
5.1 Footpath opposite Vinetree Farm buildings
5.2 Badby Lane, Staverton & Staverton Road, Badby – 40/50mph Speed Restrictions – Revised Proposals (WNC)
5.3 Planning Application 2023/6978/FULL – The Stables, Manor Road, Staverton
5.4 CIL Money Received for Braunston Lane development

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Wicksteed Playground - Inspection Report 2023 (Review)
6.2.1 Wicksteed Inspection – Due March 2024
6.3 Braunston Lane Development
6.3.1 Replacement Tree
6.3.2 Ash Trees in the Playing Field
6.4 Well Lane - Action taken by WNC regarding the gates
6.4.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.5 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.6 Pedestrian Footway re-instated (edged out) from Staverton to the Hotel
6.7 Grass Mowing Contract – 2024 Season
6.8 A425 – Road Closure for Roadworks – Impact on Badby Lane and Forward View
6.9 Unity Trust Bank Account - Details Required from Signatories
6.10 Yu Energy – Street Lighting Electricity – Invoicing
6.11 Highways Meeting to discuss speeding issues on A425 – Update (DT)
6.12 Daventry Local Cycling & Walking Infrastructure Plan – Consultation
6.13 Approved Precept Figures for 2024/2025
6.14 Barn Rent – Annual Review

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative – (D Blackmore)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (TM)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

7 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application		Moss Cottage, Manor Road, Staverton	Works to 2 x Lime Trees subject to TPO 31-G1

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/01/24)	Street Lighting December 23	£ 46.97 £ 14.09	£ 2.91	PCA1957 s3
	Payment	Chq No 959	S Porter	Clerks Salary Jan 23 £250.22 Expenses £13.50	£ 263.72		LGA1972 s111
	Payment	Chq No 960	Village Hall	SNDP Meeting – 12/12/2023	£ 15.00		LGA1972 s112
	Payment	Chq No 961	Mr C Brown	SNDP – Printing Costs	£ 336.00	£56.00	LGA1972 s112
	Payment	Chq No 962	Mr R Plaskett	Rock Salt – (Salt Bin -The Green)	£ 23.17	£4.63	
	Payment	DD	HMRC	PAYE 2023/24 Q3	£ 209.68		LGA1972 s111

9.2 Income Received:

Barn Rent	£	115.00
Interest	£	4.53
Total	**£**	**119.53**

9.3 Bank account balances as at **19.01.24:**

HSBC Business	£	24,945.54
HSBC Deposit	£	2,755.75 (ring fenced for barn roof repairs)
Total	**£**	**27,701.29**
Uncashed cheques	£	0.00
Total available		£ 27,701.29
Less February Payments	£	847.57
Bank Balance	**£**	**26,853.72**

10. CORRESPONDENCE

10.1 Rugby Borough Council – Amended South West Rugby Masterplan – Supplementary Planning Document

10.2 Neighbourhood Beat Bus – Thursday 22nd February 1:30-2:30pm (The Green)

10.3 A425 Staverton Road – 40mph temporary speed restriction - 5th Feb-29th July 2024 (Spitfire Homes)

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th March 2024 - 7:30pm