STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 2nd JANUARY 2024 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 27th December 2023

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 5th December 2023**

5 MATTERS ARISING
5.1 Footpath opposite Vinetree Farm buildings
5.2 Badby Lane, Staverton & Staverton Road, Badby – 40/50mph Speed Restrictions – Revised Proposals (WNC)

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Wicksteed Playground Inspection Report
6.3 Braunston Lane – Update following meeting with the Developers
6.3.1 Replacement Tree
6.4 Well Lane - Action taken by WNC regarding the gates
6.4.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.4.2 Planning permission granted for driveway at Wellbrook Lodge (retrospective)
6.5 Potted Lavender Bushes in the Village
6.6 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.7 Grass Mowing Contract – 2024 Season – Tender Documents to approve
6.8 CIL Money Received for Braunston Lane development
6.9 A425 – Road Closure for Roadworks - Impact on Badby Lane and Forward View
6.10 Open Unity Trust Bank Account
6.11 Yu Energy – Street Lighting Electricity Tariff Renewal – January 2024
6.12 Discuss Budget Plans for 2024/2025
6.13 Approve Precept Figure for 2024/2025
6.14 Highways Meeting to discuss speeding issues on A425 - 5th January 2024 (DT)

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative – (D Blackmore)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (TM)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	No planning applications received			

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/12/23)	Street Lighting November 23	£ 44.81 £ 13.70	£ 2.78	PCA1957 s3
	Payment	Chq No 957	S Porter	Clerks Salary Dec 23 £250.02 Expenses £12.50	£ 262.52		LGA1972 s112
	Payment	Chq No 958	Village Hall	SNDP Meetings x 2	£ 27.00		LGA1972 s112
	Payment		Village Hall	PC Meetings – Jan-Dec 2024	£ 288.00		LGA1972s112

9.2 Income Received:

Barn Rent	£ 115.00
Interest	£ 4.38
Mowing Grant	£ 514.26
CIL Payment	£ 11,253.72
Total	**£ 11,887.36**

9.3 Bank account balances as at **19.12.23:**

HSBC Business	£ 25,462.87
HSBC Deposit	£ 2,751.22 (ring fenced for barn roof repairs)
Total	**£ 28,214.09**
Uncashed cheques	£ 5.00
Total available	£ 28,209.09
Less January Payments	£ 577.52
Bank Balance	**£ 27,631.57**

10. CORRESPONDENCE

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 6th February 2024 - 7:30pm