STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 5th DECEMBER at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 29th November 2023

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Public input regarding items on the Agenda
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 7th November 2023**

5 MATTERS ARISING
5.1 Footpath opposite Vinetree Farm buildings
5.2 New Website - Amendments
5.3 Badby Lane, Staverton & Staverton Road, Badby – 40/50mph Speed Restrictions – Revised Proposals (WNC)

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Wicksteed Playground Inspection Report
6.3 Goal Nets for the Playing Field
6.4 Braunston Lane – Update following meeting with the Developers
6.4.1 Replacement Tree
6.4.2 Street Lighting
6.5 Well Lane - Action taken by WNC regarding the gates
6.5.1.Preparation and Service under Sections 130a to 130d of the Highways Act 1980 to provide "a calibrated procedure"
6.6 Potted Lavender Bushes in the Village
6.7 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.8 Grass Mowing Contract – 2024 Season – Tender Documents to approve
6.9 VAS Data– A425
6.10 A425 – Road Closure for Roadworks - Impact on Badby Lane and Forward View
6.11 HSBC Bank Accounts – Investigate opening new Bank Account
6.12 Yu Energy – Street Lighting Electricity Tariff Renewal – Due January 2024
6.13 Discuss Precept Plans for 2024/2025 – Figure to be approved at the January meeting

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative - Vacancy
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative – (TM)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	2023/6978/FULL	The Stables, Manor Road, Staverton	Erection of eight 6ftx 6ft fencing panels and trellis adjacent to Well Lane (retrospective)

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/11/23)	Street Lighting October 23	£ 40.45 £ 13.81	£ 2.59	PCA1957 s3
	Payment	Chq No 955	S Porter	Clerks Salary Nov 23 £373.22 (Backdated Pay Increase to April 2023 - £154.00) Expenses £37.50	£ 410.72		LGA1972 s112
	Payment	Chq No 956	J F Golding	Daffodil Bulbs	£ 5.00		LGA1972 s111

9.2 Income Received:

Barn Rent	£	115.00
Interest	£	4.52
Allotment Rent	£	21.25 (not yet paid in)
Total	**£**	**140.77**

9.3 Bank account balances as at **19.11.23:**

HSBC Business	£	14,899.12
HSBC Deposit	£	2,746.84 (ring fenced for barn roof repairs)
Total	**£**	**17,645.96**
Uncashed cheques	£	840.00
Total available		£ 16,805.96
Less December Payments	£	415.72
Bank Balance	**£**	**16,390.24**

10. CORRESPONDENCE

10.1 Highways - Road Closure – Church Street, Staverton (18th/19th December – 9:30am-3:30pm)

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd January 2024 - 7:30pm