STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 5th SEPTEMBER 2023 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 30th August 2023

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 1st August 2023**

5 MATTERS ARISING
5.1 Footpath opposite Vinetree Farm buildings
5.2 Open Bank Account to recover LED Streetlight expenses (ring fenced)
5.3 Badby Lane – Proposed 40/50mph Speed Restrictions
5.4 New Website - Amendments

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Wicksteed Playground Inspection Report
6.3 Goal Nets for the Playing Field
6.4 Braunston Lane – Response from Developers/WNC
  6.4.1 Replacement Tree
  6.4.2 Street Lighting
  6.4.3 Modification to Playing Field entrance
  6.4.4 Fly tipping
6.5 Well Lane - Access & Maintenance
  6.5.1 Preparation and Service under Sections 130A to 130D of the Highway Act 1980 to provide "a calibrated procedure"
  6.5.2 Potential Breaches of Planning Control – Concrete Track and Fence
6.6 Open Spaces Society – Advisory Service
6.7 NCALC Annual Conference – Saturday 7th October 2023
6.8 Autumn planting of Bulbs
6.9 Pedestrian Footway adjacent to New Development Roundabout, Daventry Road
6.10 Proposed Base Station Upgrade – W Russell & Sons, Silver Birch, Badby Lane, Daventry

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	2023/6146/FULL	Wellbrook Lodge, Well Lane, Staverton	An agricultural outbuilding as a field shelter and local feed and bedding store
8.2	Notification of works in a Conservation Area		Tilia House, Manor Road, Staverton	Reduce crowns to 2 No lime trees

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/08/23)	Street Lighting July 23	£ 13.82 £ 36.37	£ 2.33	PCA1957 s3
	Payment	Chq No 948	S Porter	Clerks Salary August 23 £232.62 Expenses £ 37.50	£270.12		LGA1972 s112
	Payment	Chq No 949	West Northants Norse	Grass Verges Mowing x 4 £504.00 Playing Field Mowing x 4 £336.00	£840.00	£140.00	HA1980 s96

9.2 Income Received:

Barn Rent	£ 115.00
Interest	£ 4.08
Total	**£ 119.08**

9.3 Bank account balances as at **19.08.23:**

HSBC Business	£ 7,491.78
HSBC Deposit	£ 2,733.61
Total	£10,225.39
Uncashed cheques	£ 0.00
Total available	£10,225.39
Less September Payments	£ 1,110.12
Bank Balance	**£ 9,115.27**

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd October 2023 - 7:30pm