STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
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Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 1st AUGUST 2023 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 26th July 2023

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd May 2023 & Tuesday 4th July 2023**

5 MATTERS ARISING
5.1 Footpath opposite Vinetree Farm buildings
5.2 Open Bank Account to recover LED Streetlight expenses (ring fenced)
5.3 Badby Lane – Proposed 40/50mph Speed Restrictions

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 New Website - Amendments
6.3 Wicksteed Playground Inspection Report
6.4 Goal Nets for the Playing Field
6.5 No Mow May – Parishioner Feedback
6.6 Braunston Lane – Development Works
6.6.1 Replacement Tree
6.6.2 Street Lighting
6.6.3 Modification to Playing Field entrance
6.7 Pollarding of Ash Trees in the Playing Field – Letter of concern from resident in The Paddocks
6.8 Open Spaces Society – Advisory Service
6.9 Well Lane - Access & Maintenance
6.9.1 Preparation and Service under Sections 130A to 130D of the Highway Act 1980 to provide "a calibrated procedure"
6.10 NCALC Annual Conference – Saturday 7th October 2023
6.11 A425 – Road Closure - 30th October – 10th November 2023

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)
7.11 Defibrillator (AM)

8 PLANNING

TYPE	REFERENCE	LOCATION	DETAIL
Approval	WND/2023/0160	Colledges House, Oakham Lane, Staverton	Listed building consent for installation of solar panels to south facing slate roof

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/07/23)	Street Lighting June 23	£ 13.41 £ 35.52	£ 2.33	PCA1957 s3
	Payment	Chq No 946	S Porter	Clerks Salary July 23 £232.42 Expenses £13.50	£ 245.92		LGA1972 s112
	Payment	Chq No 947	Staverton Village Hall	SNDP Meetings – Room Hire x 3 (50% discount applied)	£36.00		LGA1972 s111
	Payment	DD	HMRC	PAYE 2023/24 Q1	£174.17		LGA1972 s112

9.2 Income Received:

Barn Rent	£ 115.00
Interest	£ 3.50
Total	**£ 118.50**

9.3 Bank account balances as at **19.07.23:**

HSBC Business	£ 8,908.06
HSBC Deposit	£ 2,729.53
Total	£11,637.59
Uncashed cheques	£ 1,008.00
Total available	£10,629.59
Less August Payments	£ 456.09
Bank Balance	**£10,173.50**

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th September 2023 - 7:30pm