STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th JUNE 2023 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 31st May 2023

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd May 2023**

5 MATTERS ARISING
5.1 Well Lane – Access & Maintenance - Update
5.2 Footpath opposite Vinetree Farm buildings
5.3 Braunston Lane – Development Works – Planning Conditions
5.4 Open Bank Account to recover LED Streetlight expenses (ring fenced)
5.5 Parish Council membership of the Open Space Society
5.6 Badby Lane – Proposed 40/50mph Speed Restrictions

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Parish Online – New Website
6.3 Playing Field Trees – Unauthorised lopping & Replacement Tree
6.4 Wicksteed Playground Inspection Report
6.5 Internal Audit Review 2022/23
6.6 Approve Annual Governance Statement 2022/23
6.7 Approve Accounting Statement 2022/23
6.8 Defibrillator

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative – (RP)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)

7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
* The Stables & Godfrees Trees – as advised by M Venton (WNC – Landscape Planning Officer)
7.10 Website Representative (AM)

8 PLANNING

TYPE	REFERENCE	LOCATION	DETAIL
Nil			

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/05/23)	Street Lighting April 23	£ 41.32 £ 13.45	£ 2.61	PCA1957 s3
	Payment	DD	Open Spaces Society	Annual Membership 2023-24	£ 45.00		LGA1972 s111
	Payment	Chq No 935	S Porter	Clerks Salary May 23 £232.52 Expenses £38.50 Additional Month (due to no meetings missed) £232.52	£ 503.54		LGA1972 s112
	Payment	Chq No 936	Wicksteed Leisure	Playground Inspection 2023	£ 144.00	£ 24.00	Open Spaces Act 1906 s9
	Payment	Chq No 937	Geoxphere Ltd	Parish Online – Website Service	£ 384.00	£ 64.00	LGA1972 s111
	Payment	Chq No 938	Staverton Village Hall	Hire of Hall for APM – 2 hrs	£ 24.00		LGA1972 s133
	Payment	Chq No 939	Mr R Noon	APM Expenses	£ 91.20		LGA1972 s15(5)
	Payment	Chq No 940	Gallagher Insurance	Annual Insurance Renewal 2023-24	£1,114.39		LGA1972 s111

9.2 Income Received:

Barn Rent	£	115.00
Interest	£	3.14
Total	**£**	**118.14**

9.3 Bank account balances as at **19.05.23:**

HSBC Business	£ 10,309.64
HSBC Deposit	£ 2,722.67
Total	£ 13,032.31
Uncashed cheques	£ 0.00
Total available	£ 13,032.31
Less June Payments	£ 2,261.13
Bank Balance	**£ 10,771.18**

10 CLERK'S CORRESPONDENCE

10.1 Rugby Borough Council – Community Infrastructure Levy Draft Charging Schedule Consultation

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th July 2023 - 7:30pm