STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 362496 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 7th MARCH 2023 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 1st March 2023

---

1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 7th February 2023**

5 MATTERS ARISING
5.1 Well Lane – Access & Maintenance - Update
5.2 Footpath opposite Vinetree Farm buildings
5.3 Drayton Grange Football Club - Litter Issues
5.4 Street Lighting/Tree Review – The Hatch and The Vicarage
5.5 Badby Lane – Proposed 40/50mph Speed Restrictions
5.6 Drayton Lodge Development

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Braunston Lane – Development Works – Planning Conditions
6.3 Reinstatement – National Grid – Braunston Lane
6.4 Parish Online – Proposed Website Service
6.5 Allotment Rent Reviews
6.6 Playing Field Trees – Unauthorised lopping
6.7 Removal of dead tree and grubbing out of the Staverton Pocket Park
6.8 Annual Parish Meeting – Thursday 27th April 2023
6.9 Poor condition of grass on the 2 triangle grass areas due to vehicles crossing at corners at Braunston Lane and The Orchard
6.10 Wicksteed Playground Inspection
6.11 Parish Council Owned Land

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative – Vacancy – Appoint new Representative
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2023/0088	Home Farm, Church Street, Staverton	Work to trees within a Conservation Area
8.2	Application	WND/2023/0165	Wellbrook Lodge, Well Lane, Staverton	Removal of trees within a Conservation Area
8.3	Granted	WND/2022/0838	Avon Cottage, The Woodlands, Staverton	Listed building consent for demolition of existing side and rear extension. Construction of single storey rear and side extension (revised scheme)
8.4	Granted	WND/2022/0839	Avon Cottage, The Woodlands, Staverton	Demolition of existing side and rear extensions, Construction of single storey rear and side extension and new garden outbuilding (revised scheme)

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/02/23)	Street Lighting January 23	£45.18 £14.20	£2.97	PCA1957 s3
	Payment	Chq No 931	S Porter	Clerks Salary February 23 £232.42 Expenses £37.50	£269.92		LGA1972 s112

9.2 Income received

Barn Rent	£	107.00
Interest	£	2.42
Total	**£**	**109.42**

9.3 Bank account balances as at **19.02.23:**

HSBC Business	£ 5,132.68	
HSBC Deposit	£ 2,714.12	
Total	£ 7,846.80	
Uncashed cheques	£ 288.00	
Total available		£ 7,558.80
Less March payments	£ 269.92	
Bank Balance	**£ 7,288.88**	

10 **CLERK'S CORRESPONDENCE**

10.1 Hedgehog Highway Project

10.2 WNC - No Mow May

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th April 2023 - 7:30pm