STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 3rd JANUARY 2023 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 28th December 2022

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 6th December 2022**

5 MATTERS ARISING
5.1 Well Lane – Access, Maintenance & Missing Finger Post - Update
5.2 Badby Lane – Proposed 30mph Speed Restrictions
5.3 Trees obstructing Grass Cutting - Daventry Road.

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Conversion of Parish Street Lights Project – Update
6.3 Braunston Lane – Development Works – Planning Conditions
6.4 Reinstatement – National Grid – Braunston Lane
6.5 Parish Online – Proposed Website Service
6.6 Allotment Rent Reviews
6.7 Playing Field Trees – Unauthorised lopping
6.8 Footpath opposite Vinetree Farm buildings
6.9 Drayton Grange Football Club - Litter Issues
6.10 M Venton (WNC) – Work to trees at Honeysuckle Cottage, Daventry Road, Staverton
6.11 Drayton Lodge Development
6.12 Request for assistance with Parish Winter Morning Event
6.13 WNC – Draft Budget 2023/24 Consultation
6.14 Budget Preparation for 2023/24
6.15 Approve Precept Figure for 2023/24

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative (JFG)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0800 (Amended)	Land at Malabar Farm, Staverton Road, Daventry	Reserved matters application (appearance, landscaping, layout and scale) for construction of 222 dwellings, associated access routes, landscaping, open space and drainage pursuant to outline approval DA/2019/0750
8.2	Application	WND/2022/1081	Staverton Hill Farm, Badby Lane, Staverton	Lawful development certificate (proposed) – temporary use of land for holding of temporary events and the siting of associated temporary structures
8.3	Application	WND/2022/1093	The Lodge, Church Fields, Staverton	Work to trees in a conservation area
8.4	Approval	WND/2022/0962	Old School House, Oakham Lane, Staverton	Works to tree within a conservation area

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/12/22)	Street Lighting November 22	£203.46 £ 17.72	£34.75	PCA1957 s3
	Payment	Chq No 926	S Porter	Clerks Salary December 22 £232.62 Expenses £12.50	£245.12		LGA1972 s112
	Payment	Chq No 927	NCALC	VAT Recovery Invoices	£ 88.00	£88.00	LGA1972 s111
	Payment	Chq No 928	Staverton Village Hall	SNDP Meeting – Nov 22	£ 21.60		LGA1972 s133

9.2 Income received (Nov & Dec):

Allotment Rent – Baughan	£ 16.50
Allotment Rent – Whitehead	£ 12.50
WNC – CIL Money	£3,751.24
Barn Rent (Nov/Dec)	£ 214.00
Interest (Nov/Dec)	£ 2.69

9.3 Bank account balances as at **19.12.22:**

HSBC Business	£11,610.76	
HSBC Deposit	£ 2,709.71	
Total	£14,320.47	
Uncashed cheques	£ 5,754.00	
Total available		£ 8,566.47
Less Jan Payments	£ 354.72	
Bank Balance	**£ 8,211.75**	

10 **CLERK'S CORRESPONDENCE**

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 7th February 2023 - 7:30pm