STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th DECEMBER 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 30th November 2022

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 1st November 2022**

5 MATTERS ARISING
5.1 Well Lane – Access, Maintenance & Missing Finger Post - Update
5.2 Parking around Braunston Lane triangle
5.3 Badby Lane – Proposed Speed Restrictions
5.4 Trees obstructing Grass Cutting - Daventry Road.

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Conversion of Parish Street Lights Project – Update
6.3 Road Safety Funding
6.3.1. Highways - Lining works confirmed for 2023/24
6.4 Braunston Lane – Development Works
6.5 Parish Online – Proposed Website Service
6.6 Allotment Rent Reviews
6.7 Staverton Hill Farm – Proposed Plans
6.8 West Northamptonshire Bus Review
6.9 Clerk's Pay Review 2022/23
6.10 Budget Preparation for 2023/24

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative (JFG)
7.5 Police Liaison Representative – (DT)

7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0800	Land at Malabar Farm, Staverton Road, Daventry	Reserved matters application (appearance, landscaping, layout and scale) for construction of 222 dwellings, associated access routes, landscaping, open space and drainage pursuant to outline approval DA/2019/0750
8.2	Application	WND/2022/0838	Avon Cottage, The Woodlands, Staverton	Listed Building Consent for demolition of existing side and rear extension. Construction of single storey rear and side extension and new garden outbuilding (revised scheme)
8.3	Application	WND/2022/0839	Avon Cottage, The Woodlands, Staverton	Demolition of existing side and rear extension. Construction of single storey rear and side extension and new garden outbuilding (revised scheme)
8.4	Application	WND/2022/0858	Staverton Hill Farm, Badby Lane, Staverton	Expansion of existing lake for leisure fishing
8.5	Application	WND/2022/0962	Old School House, Oakham Lane, Staverton	Works to tree within a conservation area
8.6	Application	WND/2022/0953	Staverton Acres, Shuckburgh Road, Staverton	Construction of single storey side extension. Alterations to existing elevations, Demolition of existing garage and construction of single storey pool house and gym
8.7	Application	WND/2022/1026	Land at Malabar Farm, Staverton Road, Daventry	Reserved matters application (appearance, landscaping, layout, scale) for construction of 68 dwellings, associated access routes, landscaping, open space and drainage pursuant to outline approval DA/2019/0750 (Phase 1b)
8.8	Approval	WND/2022/0785	Colledges House, Oakham Lane, Staverton	Listed building consent for thatch repairs and rethatching of south elevation in water reed with all materials, dimensions and style to match existing. Rebuild brick chimney stack on gable end re-using existing bricks.
8.9	Approval	WND/2022/0851	Well Cottage, The Woodlands, Staverton	Work to trees within a conservation area

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/11/22)	Street Lighting October 22	£151.68 £ 17.69	£8.06	PCA1957 s3

	Payment	Chq No 923	S Porter	Clerks Salary November 22 £290.62 Backdated Pay to April 22 £237.16 Expenses £37.50 (PAYE Paid £105.60)	£459.68		LGA1972 s112
	Payment	Chq No 924	M Freeman	Grass Mowing – Sept/Oct 22 (3 cuts)	£ 540.00		HA1980 s96
	Payment	Chq No 925	Zeta Lighting	Street Lighting Upgrade – Completion Invoice	£ 5,214.00	£869.00	PCA1957 s3

9.2 Income received:

J Holliday Allotment Rent £21.25

9.3 Bank account balances as at **19.10.22:** (Awaiting November statement)

HSBC Business	£ 8,817.82
HSBC Deposit	£ 2,707.02
Total	£11,524.84
Uncashed cheques	£ 0.00
Total available	£11,524.84
Less Nov/Dec Payments	£ 6,712.12
Bank Balance	**£ 4,812.72**

10 **CLERK'S CORRESPONDENCE**

10.1 Consultation of Monks Kirby Neighbourhood Development Plan

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd January 2023 7:30pm