STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 1st NOVEMBER 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 26th October 2022

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 4th October 2022**

5 MATTERS ARISING
5.1 Well Lane – Access, Maintenance & Missing Finger Post - Update
5.2 Parking around Braunston Lane triangle
5.3 Badby Lane – Proposed Speed Restrictions
5.4 Trees obstructing Grass Cutting - Daventry Road.

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Conversion of Parish Street Lights Project – Update
6.3 Road Safety Funding
6.4 Braunston Lane – Development Works
6.5 Parish Online – Proposed Website Service
6.6 WNC Consultation – Electoral Review to reduce ward councillor numbers
6.7 Allotment Rent Reviews

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative (JFG)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0851	Well Cottage, The Woodlands, Staverton	Work to trees within a conservation area
8.2	Application	WND/2022/0784	Elderstubbs Farm, Staverton Road, Daventry	Change of use from stable and store to residential annexe and occasional holiday let (retrospective)

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/10/22)	Street Lighting September 22	£136.69 £ 0.35	£ 6.51	PCA1957 s3
	Payment	Chq No 921	S Porter	Clerks Salary October 22 £214.82 Expenses £13.50	£228.32		LGA1972 s112
	Payment	Chq No 922	Geoxphere Ltd	Parish Online Software (SNDP)	£48.00	£8.00	LGA1972 s111
	Payment	DD	HMRC	PAYE 2022/23 Q2	£52.75		LGA1972 s112

9.2 Income received:

Barn Rent	£ 107.00
½ Year Precept	£ 6.345.50
Interest	£ 0.78
Total	**£ 6,453.28**

9.3 Bank account balances as at **19.10.22:**

HSBC Business	£ 8,817.82
HSBC Deposit	£ 2,707.02
Total	£11,524.84
Uncashed cheques	£ 0.00
Total available	£11,524.84
Less November Payments	£ 329.07
Bank Balance	**£11,195.77**

10 CLERK'S CORRESPONDENCE

10.1 WNC – Public Spaces Protection Order approved
10.2 Road Closure – Badby Lane – 29th December 2022
10.3 WNC – Future of the Lodge Road, Daventry offices
10.4 Rugby Borough Council – Climate Change, Gypsy & Travellers, CIL and Planning Obligations Documents

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 6th December 2022 7:30pm