STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th SEPTEMBER 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 31st August 2022

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd August 2022**

5 MATTERS ARISING
5.1 Well Lane – Access, Maintenance & Missing Finger Post - Update
5.2 Parking around Braunston Lane triangle
5.3 Braunston Lane – Development Works
5.4 Badby Lane – Proposed Speed Restrictions
5.5 Trees obstructing Grass Cutting - Daventry Road.
5.6 Mobile Police Surgery
5.7 NCALC – Annual Conference – Saturday 1st October 10am
5.8 NCALC - Asset Mapping Project

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Conversion of Parish Street Lights Project – Update
6.3 Review of the Recording of Meetings Policy
6.4 NCALC - Civility & Respect Pledge

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative (JFG)
7.5 Police Liaison Representative – (DT)
7.6 Rights of Way Representative (RN)

7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0577	Godfrees House, Manor Road, Staverton	Insertion of roof lights
8.2	Application	WND/2022/0578	Godfrees House, Manor Road, Staverton	Listed Building Consent for conversion of attic space, insertion of staircase to attic and insertion of roof lights
8.3	Application	WND/2022/0675	Colledges House, Oakham Lane, Staverton	Works to and removal of tree in a conservation area
8.4	Appeal - Upheld		4 Oakham Lane, Staverton	Demolition of front western boundary wall and construction of new boundary wall
8.5	Approval	WND/2021/0063	Home Farm, Church Street, Staverton,	Part conversion of barn to ancillary residential annexe and construction of new pitched roof across length of barn complex
8.6	Approval	WND/2021/0846	The Old House, The Orchard, Staverton	Listed Building Consent for replacement of roof tiles and valleys
8.7	Approval	WND/2022/0654	Ilador House, The Orchard, Staverton	Work to a tree and felling another tree in the conservation area

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/08/22)	Street Lighting July 22	£131.94	£ 6.28	PCA1957 s3
	Payment	Chq No 916	S Porter	Salary £214.82 Expenses £38.50 August 2022	£253.32		LGA1972 s112
	Payment	DD	HMRC	PAYE 2022/23 Q1	£303.11		LGA1972 s112

9.2 Income received:

Barn Rent	£	107.00
Interest	£	0.34
Total	**£**	**107.34**

9.3 Bank account balances as at **19.08.22:**

HSBC Business	£ 9,037.99
HSBC Deposit	£ 2,705.72
Total	£11,743.71
Uncashed cheques	£ 294.00
Total available	£11,449.71
Less September Payments	£ 556.43
Bank Balance	**£10,893.28**

10 **CLERK'S CORRESPONDENCE**

10.1 WNC Consultation – West Northants Electoral Review for new councillor numbers

10.2 WNC Consultation – New Rules in Public Open Spaces

10.3 Yew Tree Cottage, Staverton – Planning Enforcement Officer closes the enquiry

10.4 Option to opt out of the SAAA Central External Auditor Appointment

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th October 2022 7:30pm