Minutes of the Meeting of Staverton Parish Council
Staverton Village Hall

Tuesday 2nd August 2022 – 7:30pm

PRESENT: Parish Councillors: J Golding (JFG), A McGibbon (AM), T McGibbon (TM), R Noon (RN) - Chairman, R Plaskett (RP), D Thomas (DT), Clerk – S Porter, J Gilford (WNC) and 3 members of the public

1. OPENING PROCEDURES

1.1 Acceptance of Apologies – N Wakeford, S Russell (notified by e-mail, received after the meeting), R Frost and D Smith (WNC)

1.2 Chairman's Announcements – Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – Nil

2.2 Consideration of dispensation requests received – Nil

3 OPEN FORUM

3.1 Reports from members of the public – Nil

3.2 Report from West Northants Unitary Councillor – J Gilford – The boundary review is currently underway with plans to reduce the number of councillors from 93 down to 77-82. Ward boundaries may need to increase to accommodate the reduction in councillors. WNC are assisting with a Cost of Living support scheme for families on low income and pension credit. £7million has been provided from the government to boost local economies. The Integrated Care System is now in place, across multi agencies. School swimming courses have been withdrawn. The new Highways contract has an increase in funding but this is for supervision and management only, the Scrutiny Group are aware.
(JFG advised that he is recording the meeting)

4 MINUTES

4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 5th July 2022 –** It was proposed by TM, seconded by RP and 5 votes in favour that the minutes were an accurate record of the meeting and will be signed and dated by the Chairman. JFG abstained.
AM & TM will look after the PC Recording Equipment so permanent records can be kept of each meeting. The Recording of Meetings Policy will be reviewed at the September meeting.

5 MATTERS ARISING

5.1 Well Lane – Access and Maintenance Update – A gate has been installed outside the property across the lower end of Well Lane. RP has had a lengthy discussion with the resident, who has advised that WNC have given permission for this. Following e-mail discussions, Rights of Way have confirmed that permission for a gate has not been provided. JFG proposed that the gate is reported to the Planning Enforcement department as a breach of conditions, seconded by DT and 4 votes in favour, TM & RP abstained. With regards to the planning implications of the resurfacing of the Lane, advice has been received from Eamon McDowell (WNC Planning) that the PC should report to Planning Enforcement if they feel that a breach of conditions has happened, being as this is within the conservation area of the village, seconded by DT and 5 votes in favour and 1 abstention (RP). The fingerpost at the top of Well Lane/Manor Road indicating the Right of Way down the Lane has been removed and is missing. This has been reported in by RN to Fix My Street and is currently under investigation. JFG will generate a report incorporating all the issues discussed in the meeting and TM will assist with photographic evidence. This document will then be forwarded to WNC as an overall complaint with the full details. Proposed by JFG, seconded by DT and all voted in favour.

5.2 Parking around Braunston Lane triangle – The parking issues are continuing, even during the School holidays. The meeting between the School and the PC will be arranged for the start of the new term.
5.3 Braunston Lane – Development Works – No issues have been reported.
5.4 Badby Lane - Speed Restrictions & Highway Safety Issues – An e-mail has been received from Badby PC advising that they support some speed restrictions along Badby Lane. A joint response will be sent to WNC Highways from TM and Tom Davis (Badby Lane resident). It was noted that a further accident had occurred along the Lane since the last meeting. The response will be circulated to all councillors for approval before submitting to Highways. Proposed by TM, seconded by AM and with 5 votes in favour and 1 against (JFG).
5.5 Trees obstructing Grass Cutting - Daventry Road – The works have still to be completed. TM and DT will liaise with SR.
5.6 Mobile Police Surgery – No date has been provided as yet for the visit, however PCSO Tara Cooksammy will be visiting the September PC meeting.

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – A recruitment to join the working group has been posted on the website, WhatsApp group and social media. There has been no response as yet, with still only the one name on the list. A minimum of three people are required to move the Plan forward. JFG will create a letter which will be sent out to those who attended the public meeting to generate some interest. Proposed by JFG, seconded by AM and all voted in favour.
6.2 Conversion of Parish Street Lights Project – JFG has received two quotes for the project; these were discussed at length with the councillors. Zeta have quoted £10,285 plus VAT, but can provide the correct light colour required, along with a 10 year guarantee. Sparkx can provide a warm white light for the sum of £4,790 plus VAT with a 5 year guarantee. Both schemes will have cost savings on electricity costs within 5 years. JFG proposed that costs and analysis for both schemes will be produced for the next meeting, seconded by RP and all voted in favour.
6.3 Review WNC - Code of Conduct – RN proposed that the PC adopt the new version in line with WNC, seconded by AM and all voted in favour.
6.4 NCALC - Civility & Respect Pledge – Defer to September meeting, once all councillors have read the details.
6.5 NCALC – Annual Conference – Saturday 1st October 10am – AM and TM to confirm if available to attend.
6.6 NCALC - Asset Mapping Project – No data inputting completed as yet.
6.7 WNC - Draft Policy on Asset Transfer - Noted
6.8 Missing Finger Post – Manor Road/Well Lane – Discussed at Item 5.1

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans) – No report received.
7.2 Highways Representative – (DT) – Nothing to report.
7.3 Playing Field Representative (SR) – No report received.
7.4 Street Lighting Representative (JFG) – Nothing further to report.
7.5 Police Liaison Representative – (DT) – Nothing to report, apart from the PCSO visit to the PC next month.
7.6 Rights of Way Representative (RN) – Concerns over the footpath into Daventry using the curly wurly bridge have been sent to WNC, as the gate has been locked by the developers. No action has been taken as yet. The developers are also using the access to the site over this footpath which is dangerous. R Frost (WNC) is aware of the issues and will assist if necessary.
7.7 Social Media Representative (RN) – Nothing to report.
7.8 Grass Mowing Representative (SR) – No report received.
7.9 Trees Representative (NW) – The Jubilee tree is suffering in the hot weather. Continue to water regularly.
7.10 Website Representative (AM) – All up to date. The WNC Annual Report will be added once received

by Jo Gilford.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0477	Land off Braunston Lane, Staverton	Variations of Conditions 1, 6 & 9 of planning permission WND/2021/0378 to allow the access to be relocated, garage to Plot 3 to be rotated and relocated and common boundary of plots 6 & 7 relocated
	No objections raised from the PC.			
8.2	Appeal – Dismissed	DA/2021/0344	Staverton Hill Farm, Badby Lane, Staverton	Proposed change of use of existing buildings to Use Class E (commercial, business and service) to allow for any of the following uses ((a) retail sale of goods; (b) sale of food and drink for consumption on the premises; (c)(i) financial services; (ii) professional services; (iii) any other services which it is appropriate to provide in a commercial, business or service locality; (d) indoor sport, recreation or fitness to visiting members of the public; (e) provision of medical or health services; (f) a crèche, day nursery or day centre; (g)(i) an office, (ii) research and development or (iii) any industrial process, being a use which can be carried out in any residential area without detriment to the amenity of that area by reason of noise, vibration, smell, fumes, smoke, soot, ash, dust or grit)) and to include expansion of existing lake for leisure fishing and construction of new car park with associated landscaping works all to be accessed off existing entrance from A425.

9 FINANCE

TM proposed that the following accounts be paid, seconded by AM and all voted in favour.

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/07/22)	Street Lighting June 22	£130.25	£6.20	PCA1957 s3
	Payment	Chq No 913	S Porter	Salary £215.02 Expenses £12.50 July 2022	£227.52		LGA1972 s112
	Payment	Chq No	M Freeman	Grass	£720.00		HA1980 s96

		914		Verges/Playing Field May/June 22 (4 cuts)			
	Payment	Chq No 915	NCALC	Code of Conduct Training	£294.00	£49.00	LGA1972 s111

9.2 Income received:

Barn Rent	£	107.00
HMRC VAT Repayment	£	494.33
Interest	£	0.11
Total	**£**	**601.44**

9.3 Bank account balances as at **19.07.22:**

HSBC Business	£ 10,620.63
HSBC Deposit	£ 2,705.38
Total	£ 13,326.01
Uncashed cheques	£ 597.18
Total available	£ 12,728.83
Less August Payments	£ 1,241.52
Bank Balance	**£ 11,487.31**

10 **CLERK'S CORRESPONDENCE** – Nil

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 6th September 2022 7:30pm

Meeting Closed: 9:04pm