STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 2nd AUGUST 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business.

Sue Porter - Clerk 27th July 2022

---

1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northants Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 5th July 2022**

5 MATTERS ARISING
5.1 Well Lane – Access and Maintenance Update
5.2 Parking around Braunston Lane triangle
5.3 Braunston Lane – Development Works
5.4 Badby Lane - Speed Restrictions & Highway Safety Issues
5.5 Trees obstructing Grass Cutting - Daventry Road.
5.6 Mobile Police Surgery

6 BUSINESS
6.1 Staverton Neighbourhood Development Plan – Update
6.2 Conversion of Parish Street Lights Project – Update
6.3 Review WNC - Code of Conduct
6.4 NCALC - Civility & Respect Pledge
6.5 NCALC – Annual Conference – Saturday 1st October 10am
6.6 NCALC - Asset Mapping Project
6.7 WNC - Draft Policy on Asset Transfer
6.8 Missing Finger Post – Manor Road/Well Lane

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (S Evans)
7.2 Highways Representative – (DT)
7.3 Playing Field Representative (SR)
7.4 Street Lighting Representative (JFG)
7.5 Police Liaison Representative – (DT)

7.6 Rights of Way Representative (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative (SR)
7.9 Trees Representative (NW)
7.10 Website Representative (AM)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	WND/2022/0477	Land off Braunston Lane, Staverton	Variations of Conditions 1, 6 & 9 of planning permission WND/2021/0378 to allow the access to be relocated, garage to Plot 3 to be rotated and relocated and common boundary of plots 6 & 7 relocated
8.2	Appeal – Dismissed	DA/2021/0344	Staverton Hill Farm, Badby Lane, Staverton	Proposed change of use of existing buildings to Use Class E (commercial, business and service) to allow for any of the following uses ((a) retail sale of goods; (b) sale of food and drink for consumption on the premises; (c)(i) financial services; (ii) professional services; (iii) any other services which it is appropriate to provide in a commercial, business or service locality; (d) indoor sport, recreation or fitness to visiting members of the public; (e) provision of medical or health services; (f) a crèche, day nursery or day centre; (g)(i) an office, (ii) research and development or (iii) any industrial process, being a use which can be carried out in any residential area without detriment to the amenity of that area by reason of noise, vibration, smell, fumes, smoke, soot, ash, dust or grit)) and to include expansion of existing lake for leisure fishing and construction of new car park with associated landscaping works all to be accessed off existing entrance from A425.

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (09/07/22)	Street Lighting June 22	£130.25	£6.20	PCA1957 s3
	Payment	Chq No 913	S Porter	Salary £215.02 Expenses £12.50 July 2022	£227.52		LGA1972 s112
	Payment	Chq No 914	M Freeman	Grass Verges/Playing Field May/June 22	£720.00		HA1980 s96

				(4 cuts)			
	Payment	Chq No 915	NCALC	Code of Conduct Training – May 2022	£294.00	£49.00	LGA1972 s111

9.2 Income received:

Barn Rent	£	107.00
HMRC VAT Repayment	£	494.33
Interest	£	0.11
Total	**£**	**601.44**

9.3 Bank account balances as at **19.07.22:**

HSBC Business	£ 10,620.63
HSBC Deposit	£ 2,705.38
Total	£ 13,326.01
Uncashed cheques	£ 597.18
Total available	£ 12,728.83
Less August Payments	£ 1,241.52
Bank Balance	**£ 11,487.31**

10 **CLERK'S CORRESPONDENCE**

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 6th September 2022 7:30pm