STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 1st FEBRUARY 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business:

Sue Porter– Clerk 26th January 2022

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northamptonshire Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 4th January 2022**

5 MATTERS ARISING
5.1 Well Lane – Access and Maintenance Update
5.2 Street Lantern Improvements – Order Placed with E-On
5.3 Promotion of Parish Defibrillator

6 BUSINESS
6.1 Braunston Lane - Planting of the Platinum Jubilee Tree
6.2 Proposal for a Platinum Jubilee Tree Guard
6.3 Queen's Platinum Jubilee Celebrations 2022
6.4 Staverton Neighbourhood Development Plan – Residents Poll (Draft)
6.5 Street Light & Tree Survey
6.6 Tree Survey
6.7 Closure of the Fire Service National Museum Trust Collection – Staverton Manual Fire Pump
6.8 Costings for Barn roof replacement
6.9 Speed Restrictions on Badby Lane – Liaise with Badby PC (Discussion Only)
6.10 Northants CALC Asset Mapping Project – Grant Funding Awarded
6.11 Pruning of Playing Field Side Hedge
6.12 Proposal for a Village Green Policy

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (SE)
7.2 Highways Representative update (DT)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (DT)

7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative update (JFG)
7.9 Tree Representative (NW)
7.10 Website Representative (AM)

8. PLANNING

	Type	Reference	Location	Details
8.1	Application	WND/2021/0907	Green Farm House, Glebe Lane, Staverton	Installation of heat pump cabinet to rear garden
8.2	Application	WND/2021/0914	Godfrees House, Manor Road, Staverton	Demolition of existing barn/stables. Construction of replacement stable block

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (D/D 09/01)	Street Lighting	£ 229.34	£ 38.22	PCA1957 s3
	Payment	Chq 889	S Porter	Salary £205.34 Expenses £13.50 January 2022	£ 218.84		LGA 1972 s112
	Payment	Chq 890	Yu Energy	Outstanding Balance for MPAN No 1170001289500	£ 182.10		PCA 1957 s3
	Payment	Chq 891	J F Golding	Purchase of Jubilee Tree (Frans Fontaine)	£ 74.70	£ 12.45	HA1980 s96
	Payment	DD	HMRC	PAYE 2021/22 Q3	£ 155.95		LGA 1972 s112

9.2 Income received:

Barn Rent	£ 100.00
Interest	£ 0.02
Total	**£ 100.02**

9.3 Bank account balances as at **19.01.22:**

HSBC Business	£ 9,461.84
HSBC Deposit	£ 2,704.85
Total	£12,166.69
Uncashed cheques	£ 90.00
Total available	£12,076.69
Less February Payments	£ 631.59
Bank Balance	**£11,445.10**

10 CLERK'S CORRESPONDENCE

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 1st March 2022 - 7:30pm