STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 4th JANUARY 2022 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business:

Sue Porter– Clerk 29th December 2021

---

1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northamptonshire Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 7th December 2021**

5 MATTERS ARISING
5.1 Rights of Way – Way Marking
5.2 Well Lane – Access and Maintenance Update
5.3 Clerk's Appraisal
5.4 Street Lantern Improvements – Order Placed with E-On
5.5 Promotion of Parish Defibrillator

6 BUSINESS
6.1 Braunston Lane - Planting of a Jubilee Tree
6.2 Staverton Neighbourhood Development Plan – Residents Poll (Draft)
6.3 Street Light & Tree Survey
6.4 Tree Survey
6.5 Closure of the Fire Service National Museum Trust Collection – Staverton Manual Fire Pump
6.6 Queen's Platinum Jubilee Celebrations 2022
6.7 Costings for Barn roof replacement
6.8 To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the Clerk and 2 Councillors
6.9 Approve Precept Figure 2022/23

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (SE)
7.2 Highways Representative update (DT)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (DT)

7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative update (JFG)
7.9 Tree Representative (NW)
7.10 Website Representative (AM)

8. PLANNING

	Type	Reference	Location	Details
8.1	Application	WND/2021/0388 (Amended)	Workshop, New House, Badby Lane, Staverton	Conversion of garage/workshop to a dwelling including a two storey side extension and a new porch
8.2	Granted	WND/2021/0725	The Hatch & The Cottage, Daventry Road, Staverton	Works to and felling of trees within a Conservation Area
8.3	Granted	WND/2021/0759	Garden Cottage, Daventry Road, Staverton	Conversion of detached garage to gym, office and garden room
8.4	Granted	WND/2021/0760	Garden Cottage, Daventry Road, Staverton	Listed Building Consent for conversion of a detached garage to gym, office and garden room

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (D/D 09/12)	Street Lighting	£ 206.99	£34.50	PCA1957 s3
	Payment	Chq 888	S Porter	Salary £205.34 Expenses £12.50 December 2021	£ 217.84		LGA 1972 s112

9.2 Income received:

Barn Rent	£	100.00
Allotment Rent	£	21.25
Interest	£	0.02
Total	**£**	**121.27**

9.3 Bank account balances as at **19.12.21:**

HSBC Business	£10,425.02
HSBC Deposit	£ 2,704.83
Total	£13,129.85
Uncashed cheques	£ 695.00
Total available	£12,434.85
Less January Payments	£ 217.84
Bank Balance	**£12,217.01**

10 CLERK'S CORRESPONDENCE

10.1 Police, Fire and Crime Commissioner launches budget consultation online

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 1st February 2022 - 7:30pm