STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 2nd NOVEMBER 2021 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business:

Sue Porter– Clerk 27th October 2021

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received
2.3 Adoption of Code of Conduct (as circulated)

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northamptonshire Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 5th October 2021**

5 MATTERS ARISING
5.1 Parish Councillor Training
5.2 Playing Field – Wicksteed Inspection Report
5.3 Rights of Way – Way Marking
5.4 Well Lane – Access and Maintenance Update
5.5 Clerk's Appraisal

6 BUSINESS
6.1 Street Lantern Quote– Daventry Road/Churchfields
6.2 Braunston Lane - Planting of a Jubilee Tree
6.3 Staverton Neighbourhood Development Plan – Residents Poll
6.4 Street Light & Tree Survey
6.5 Tree Survey
6.6 Street Light Maintenance Contract
6.7 Parish & Town Council Forum – Wednesday 17th November 6-7:30pm
6.8 DA/2021/0344 - Staverton Hill Farm – Planning Committee Meeting – Wednesday 3rd November
6.9 Promotion of Parish Defibrillator
6.10 Request to use Village Green for Christmas Fayre

7 REPRESENTATIVES UPDATES
7.1 Vehicle Activated Signs Representative (SE)
7.2 Highways Representative update (DT)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)

7.5 Police Liaison Representative update (DT)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative update (JFG)
7.9 Tree Representative (NW)
7.10 Website Representative (AM)

8. PLANNING

	Type	Reference	Location	Details
8.1	Application	WND/2021/0063	Home Farm, Church Street, Staverton	Part conversion of barn to ancillary residential annexe and construction of new pitched roof across length of barn complex
8.2	Application	WND/2021/0605	Avon Cottage, The Woodlands, Staverton	Demolition of existing side and rear extensions. Construction of single storey side and single storey and two storey rear extension
8.3	Application	WND/2021/0606	Avon Cottage, The Woodlands, Staverton	Listed Building Consent for the demolition of existing side and rear extensions. Construction of single storey side and single storey and two storey rear extension
8.4	Application	WND/2021/0639	The Beeches, The Green/2 The Orchard, Staverton	Work to trees within a Conservation Area
8.5	Application	WND/2021/0665	The Vicarage, Church Street, Staverton	Works to and removal of trees within a Conservation Area
8.6	Appeal		4 Oakham Lane, Staverton	Without planning permission, the demolition of the front western boundary wall and construction of a new boundary wall
8.7	Granted	WND/2021/0540	The White House, Daventry Road, Staverton	Works to trees in a conservation area
8.8	Granted	WND/2021/0510	The Watch, Glebe Lane, Staverton	Fell two trees in the conservation area
8.9	Granted	WND/2021/0462	Plot 3, Whitmill Hill, Badby Lane, Staverton	Variation of Conditions 2 & 3 of planning permission DA/2021/0314 (construction of dwelling) to change external materials

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy (D/D 09/10)	Street Lighting	£ 133.42	£ 6.35	PCA1957 s3
	Payment	Chq 882	S Porter	Salary £410.88 (Extra Month 2020/21 due to no meetings missed) Expenses £12.50 October 2021	£ 423.38		LGA 1972 s112
	Payment	Chq 883	A McGibbon	Website Payments Dec20-Oct21	£132.65		LGA 1972 s111

	Payment	Chq 884	ICO	Data Protection Fee 2021-22	£40.00		LGA 1972 s111
	Payment	DD	HMRC	PAYE 2021/22 Q2	£155.07		LGA 1972 s112

9.2 Income received:

Barn Rent	£ 100.00
Interest	£ 0.02
Allotment Rents	£ 49.00
½ Year Precept	£ 5,930.50
Total	**£ 6,079.52**

9.3 Bank account balances as at **19.10.21:**

HSBC Business	£11,559.83
HSBC Deposit	£ 2,704.79
Total	£14,264.62
Uncashed cheques	£ 90.00
Total available	£14,174.62
Less November Payments	£ 751.10
Bank Balance	**£13,423.52**

10 CLERK'S CORRESPONDENCE

10.1 Northamptonshire Police – Consultation on draft Police, Fire and Crime Plan

10.2 Defibrillator – Staverton Football Ground

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 7th December 2021 - 7:30pm