STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 7th SEPTEMBER 2021 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business:

Sue Porter– Clerk 1st September 2021

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northamptonshire Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 3rd August 2021**

5 MATTERS ARISING
5.1 Village Litter Pick
5.2 Road Closure – Hall Farm House, The Green
5.3 Daventry Miniature Race Cars – Open Evening for Staverton Residents – Friday 10th September
5.4 Parish Councillor Training – Tuesday 19th October 7-9pm
5.5 Overhanging Hedge – Backside
5.6 Parish Council input to planning decisions made by WNC

6 BUSINESS
6.1 Badby Lane – Speeding & Fly Tipping Update
6.2 Street Lantern Quote– Daventry Road/Churchfields
6.3 Braunston Lane - Planting of a Jubilee Tree
6.4 Purchase of New Signs with Revised Playing Field Rules
6.5 Playing Field – Wicksteed Inspection Report
6.6 Nomination of Two Staverton Education Foundation Trustees – Two Applications Received
6.7 Staverton Neighbourhood Development Plan – Working Party Recommendations
6.8 External Audit Report 2020-21
6.9 Road Condition - A425 Daventry to Staverton
6.10 Street Light & Tree Survey
6.11 Additional Information for PC Contact List on Noticeboard
6.12 Rights of Way – Way Marking
6.13 Street Light Maintenance Contract

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (SE)
7.2 Highways Representative update (DT)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (DT)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative update (JFG)
7.9 Tree Representative (NW)
7.10 Website Representative (AM)

8. PLANNING

	Type	Reference	Location	Details
8.1	Application	WND/2021/0462	Plot 3, Whitmill Hill, Badby Lane, Staverton	Variation of Conditions 2 & 3 of planning permission DA/2021/0314 (construction of dwelling) to change external materials
8.2	Application	WND/2021/0388	Workshop, New House, Badby Lane, Staverton	Conversion of garage/workshop to a dwelling including a two storey side extension and a new porch
8.3	Application	WND/2021/0510	The Watch, Glebe Lane, Staverton	Fell two trees in the conservation area
8.4	Refusal	WND/2021/0089	5 Windmill Gardens, Staverton	Listed Building Consent for alteration to roof truss

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD (09/08)	Yu Energy	Street Lighting	£ 134.35	£ 6.40	PCA1957 s3
	Payment	Chq 876	S Porter	Salary £205.34 Expenses £38.50 August 2021	£ 243.84		LGA 1972 s112
	Payment	Chq 877	PKF Littlejohn	External Audit Fee 2020-21	£240.00	£40.00	LGA 1972 s111
	Payment	Chq 878	Wicksteed Leisure	Playing Field Inspection 2021	£72.00	£12.00	PHA1875 s164

9.2 Income received:

Barn Rent	£ 100.00
Interest	£ 0.02
Total	**£ 100.02**

9.3 Bank account balances as at **19.08.21:**

HSBC Business	£ 7,094.77
HSBC Deposit	£ 2,704.75
Total	£ 9,799.52
Uncashed cheques	£ 135.48
Total available	£ 9,664.04
Less September Payments	£ 555.84
Bank Balance	**£ 9,108.20**

10 CLERK'S CORRESPONDENCE

10.1 Well Lane – Access Issues and Condition of Lane

10.2 Rugby Borough Council – Adoption of Housing Needs Supplementary Planning (SPD) 2021

10.3 Rugby Borough Council – Adoption of the Air Quality Supplementary Planning Document (SPD) 2021

10.4 Corner of Home Close – Cultivation Licence

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th October 2021 - 7:30pm