STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

Notice of the Meeting of Staverton Parish Council to be held at the Village Hall, Croft Lane, Staverton, on TUESDAY 6th JULY 2021 at 7:30pm

Members of the public and press are invited to attend and to address the Council during the Open Forum session.
In line with the Covid guidelines, face masks must be worn and social distancing will be in place.

To Members of the Council:
You are hereby summoned to attend the Meeting of Staverton Parish Council in the Village Hall for the purposes of conducting the following business:

Sue Porter – Clerk 30th June 2021

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Report from West Northamptonshire Unitary Councillor

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 1st June 2021**

5 MATTERS ARISING
5.1 Commercial Use – Vinetree Storage Units
5.2 Overgrown Tree – 5 The Green, Staverton
5.3 Village Litter Pick
5.4 Planning Advice – The Cottage, Daventry Road
5.5 Planning Advice – Hall Farm House, The Green
5.6 Planning Advice – 4 Oakham Lane
5.7 Obstruction to the Highway (Gates – Croft Lane)

6 BUSINESS
6.1 Badby Lane – Speeding & Fly-tipping
6.2 Street Lantern Quote– Daventry Road/Churchfields
6.3 Staverton Neighbourhood Development Plan
6.4 Dead Tree – Braunston Lane/ Replacement for planting of a Jubilee Tree
6.5 Staverton Residents Gathering Meeting – Playing Field - Saturday 24th July
6.6 Parish Council input to planning decisions made by WNC
6.7 Review of Playing Field rules
6.8 WNC/DTC - Possible extension of footway from Daventry to Staverton parish using CIL monies

7 REPRESENTATIVES UPDATES

7.1 Vehicle Activated Signs Representative (SE)
7.2 Highways Representative update (DT)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (DT)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Grass Mowing Representative update (JFG)

8. PLANNING

	Type	Reference	Location	Details
8.1	Application	DA/2021/0344	Staverton Hill Farm, Badby Lane, Staverton	Proposed change of use of existing buildings to Use Class E (commercial, business and service) to allow for any of the following uses ((a) retail sale of goods; (b) sale of food and drink for consumption on the premises; (c)(i) financial services; (ii) professional services; (iii) any other services which it is appropriate to provide in a commercial, business or service locality; (d) indoor sport, recreation or fitness to visiting members of the public; (e) provision of medical or health services; (f) a crèche, day nursery or day centre; (g)(i) an office, (ii) research and development or (iii) any industrial process, being a use which can be carried out in any residential area without detriment to the amenity of that area by reason of noise, vibration, smell, fumes, smoke, soot, ash, dust or grit)) and to include expansion of existing lake for leisure fishing and construction of new car park with associated landscaping works all to be accessed off existing entrance from A425.
8,2	Application	WND/2021/0053	Hungerbarn, The Orchard, Staverton	Replacement windows and door
8.3	Application	WND/2021/0089	5 Windmill Gardens, Staverton	Listed Building Consent for alterations to roof truss
8.4	Application	WND/2021/0124	Whitmill Hill Cottage, Badby Lane, Staverton	Demolition of existing dwelling and construction of new dwelling

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	DD	Yu Energy	Street Lighting	£754.11	£37.71	PCA1957 s3
	Payment	DD	Yu Energy	Street Lighting	£901.75	£45.09	PCA1957 s3
	Payment	Chq 870	S Porter	Salary £205.34 Expenses £13.50 June 2021	£218.84		LGA 1972 s112
	Payment	Chq 871	J F Golding	Expenses: Village Maintenance	£45.58	£7.60	LGA1972 s111
	Payment	Chq 872	Aylesbury Mains	Street Light Repairs – January 2021 Street Light Repairs - February 2021 Street Light Repairs - June 2021	£ 79.68 £101.52 £123.36	£13.28 £16.92 £20.56	PCA1957 s3

9.2 Income received:

Barn Rent	£ 100.00
Interest	£ 0.02
Total	**£ 9,576.25**

9.3 Bank account balances as at **19.06.21:**

HSBC Business	£ 8,319.47
HSBC Deposit	£ 2,704.71
Total	£11,024.18
Uncashed cheques	£ 369.39
Total available	£10,654.79
Less July Payments	£ 568.98
Bank Balance	**£10,085.81**

10 WEBSITE

10.1 Website Representative update (ADB)

11 CLERK'S CORRESPONDENCE

11.1 Wicksteed Leisure – Confirmation of Playing Field Risk Assessment

11.2 Rugby Borough Council – South West Rugby Masterplan Supplementary Planning Document (SPD) – Adoption Statement

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 3rd August 2021 - 7:30pm