STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

To Members of the Council:

You are hereby summoned to attend the Meeting of Staverton Parish Council on **Tuesday 6th April 2021** at **7:30pm** for the purpose of transacting the following business. In view of the Covid-19 restrictions, this will be an online meeting via Zoom

Meeting ID: 826 9189 1946 Password: 568751

Dial in from landline/Mobile: 0203 481 5240

Join Zoom Meeting:
https://us02web.zoom.us/j/82691891946?pwd=YS9FZ1JucDA2VmxEYys1WHZEcUQyQT09

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

Sue Porter – Clerk 31st March 2021

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Reports from District & County Councillors

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd March 2021**

5 MATTERS ARISING
5.1 Parish Council Bank Account – Clerk Online Access
5.2 Skateboard Ramp - Proposal for Playing Field
5.3 Clearance of Dead Wood from Playing Field Spinney
5.4 Obstructions to Highway – Croft Lane & Glebe Lane
5.5 Refurbishment of Bus Shelter, Pocket Park Seat, Braunston Lane Noticeboard
5.6 Commercial Use – Vinetree Business Units
5.7 Annual Parish Meeting – Thursday 29th April 2021

6 BUSINESS
6.1 A425 – Road Marking Proposals (I Boyes – NCC)
6.2 Reading Room Trust - Annual Report
6.3 Staverton Relief in Need Charity – Vacancy for 1 PC Representative
6.4 Parish Council Elections
6.5 Parish Defibrillator
6.6 20mph Advisory Speed Signs – Pilot Scheme (Highways)
6.7 Request for "H" bar access lines across Well Lane
6.8 Well Lane – Maintenance Request
6.9 Request from Village Hall that the Tote Numbers be displayed on the Village Green Notice Board

7 REPRESENTATIVES UPDATES

7.1 Grass Mowing Representative update (JFG)
7.2 Highways Representative update (SF)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (SF)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Vehicle Activated Sign Representative (SE)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2019/1000 (Amended)	Land at Drayton Lodge, Staverton Road, Daventry	Construction of 140 dwellings and associated infrastructure including vehicular access from the A425, provision of public open space and green infrastructure including leap, demolition of Drayton Lodge and associated outbuildings and provision of drainage infrastructure – Updated site layout which also illustrates highway works to the A425 frontage
8.2	Application	DA/2020/1180	Land adj Tollgate Cottage, Staverton Road, Daventry	Construction of detached dwelling
8.3	Application	DA/2021/0246	The Croft, Croft Lane, Staverton	Work to tree within a Conservation Area
8.4	Application	DA/2021/0263	The Old Post Office, Manor Road, Staverton	Work to trees within a Conservation Area
8.5	Application	DA/2021/0283	The Poplars, Oakham Lane, Staverton	Work to trees within a Conservation Area
8.6	Granted	DA/2021/0134	Staverton Pocket Park. Daventry Road, Staverton	Works to trees within the Conservation Area
8.7	Granted	DA/2020/1100	2 The Old Gardens, Daventry Road, Staverton	Single storey rear extension
8.8	Information Purposes Only		Old School House, Oakham Lane, Staverton	Emergency works required to remove dangerous ash tree

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 862	S Porter	Salary £205.54 Expenses £28.50 March 2021	£ 234.04		LGA 1972 s112
	Payment	Chq 863	Aylesbury Mains	Street Light Repairs – January 2021 Street Light Repairs - February 2021	£ 79.68 £101.52	£13.28 £16.92	PCA1957 s3
	Payment	Chq 864	J F Golding	Expenses: Keys £5.00 Sharp Sand £11.23	£ 16.23		LGA 1972 s111
	Payment	Chq 865	S Russell	Picnic Bench –	£180.00		LGA 1976 s19

				Playing Field			

9.2 Income received

Barn Rent	£	100.00
Interest	£	0.02
Total	**£**	**100.02**

9.3 **Bank Balance as at 19.03.21**

Reserve Account:	£ 2,704.65
Current Account:	£ 2,370.70
Total	**£ 5,075.35**
Uncashed cheques	£ 9.39
Less April Payments	£ 611.47
Total Available	**£ 4,454.49**

10 WEBSITE

10.1 Website Representative update (ADB)

11 CLERK'S CORRESPONDENCE

11.1 DDC – Parish & Town Councils Meeting – Minutes of Meeting held on Thursday 25th February
11.2 NCALC - Appointment of Internal Auditor
11.3 DDC – New Measures to Protect Heritage
11.4 Overgrown Tree outside 5 The Green, Staverton

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 11th May 2021 - 7:30pm (if NO election)
Tuesday 18th May 2021 – 7:30pm (if election called)