STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

To Members of the Council:

You are hereby summoned to attend the Meeting of Staverton Parish Council on **Tuesday 2nd March 2021** at **7:30pm** for the purpose of transacting the following business. In view of the Covid-19 restrictions, this will be an online meeting via Zoom

Meeting ID: 896 0832 7898 Password: 846717

Dial in from landline/Mobile: 0203 481 5240

Join Zoom Meeting:
https://us02web.zoom.us/j/89608327898?pwd=ekNzQlY4cXdNTEJTTjMrbVlqbCtsQT09

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

Sue Porter – Clerk 24th February 2021

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Reports from District & County Councillors

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 2nd February 2021**

5 MATTERS ARISING
5.1 Parish Council Bank Account – Clerk Online Access
5.2 Skateboard Ramp - Proposal for Playing Field
5.3 Clearance of Dead Wood from Playing Field Spinney
5.4 Obstructions to Highway – Croft Lane, Glebe Lane, Backside and elsewhere
5.5 Refurbishment of Bus Shelter, Pocket Park Seat, Braunston Lane Noticeboard
5.6 Replacement Picnic Bench – Playing Field
5.7 Trees in the Playing Field
5.8 Commercial Use – Vinetree Business Units
5.9 Storage Unit – Rear of the Playing Field Barn

6 BUSINESS
6.1 A425 Traffic Calming Scheme – Grant Funds Remaining
6.2 Reading Room Trust - Annual Report
6.3 Staverton Relief in Need Charity – Vacancy for 1 PC Representative
6.4 Parish Council Elections
6.5 Annual Parish Meeting

7 REPRESENTATIVES UPDATES

7.1 Grass Mowing Representative update (JFG)
7.2 Highways Representative update (SF)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (SF)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Vehicle Activated Sign Representative (SE)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2021/0134	Land at Daventry Road, Staverton	Work to trees within a Conservation Area

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 859	S Porter	Salary £205.34 Expenses £41.10 February 2021	£ 246.44		LGA 1972 s112
	Payment	Chq 860	Aylesbury Mains	Street Light Repairs – January 2021 Street Light Repairs - February 2021	£ 79.68 £101.52	£13.28 £16.92	PCA1957 s3
	Payment	Chq 861	E-On	Street Lighting – January 2021	£ 181.18	£8.63	PCA1957 s3

9.2 Income received

Barn Rent	£ 100.00
Interest	£ 0.01
Total	**£ 100.01**

03.02.21 Bank Transfer from Current Account to Reserve Account - £2,000

9.3 **Bank Balance as at 19.02.21**

Reserve Account:	£ 2,704.63
Current Account:	£ 2,698.32
Total	**£ 5,402.95**
Uncashed cheques	£ 9.39
Less March Payments	£ 608.82
Total Available	**£ 4,784.74**

10 WEBSITE

10.1 Website Representative update (ADB)

11 CLERK'S CORRESPONDENCE

11.1 WNC - Postal Voters urged to register early
11.2 Northamptonshire Police – Introduction from Daventry Neighbourhood Policing team Sgt (Matt Moore)
11.3 Census 2021 – Sunday 21st March
11.4 DDC – Parish & Town Councils Meeting – Thursday 25th February

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 6th April 2021 - 7:30pm