STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

To Members of the Council:

You are hereby summoned to attend the Meeting of Staverton Parish Council on **Tuesday 5th January 2021** at **7:30pm** for the purpose of transacting the following business. In view of the Covid-19 restrictions, this will be an online meeting via Zoom

Meeting ID: 875 4966 7591 Password: 778551

Dial in from landline/Mobile: 0203 481 5240

Join Zoom Meeting:
https://us02web.zoom.us/j/87549667591?pwd=RjNVVnMwRnJTdENTZzliM3BDVGxQdz09

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

Sue Porter – Clerk 30th December 2020

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Reports from District & County Councillors

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 1st December 2020**

5 MATTERS ARISING
5.1 Parish Council Bank Account – Updated Bank Mandate and Clerk Online Access
5.2 Skateboard Ramp - Proposal for Playing Field
5.3 Barn Access for Tenant – Improved Surface
5.4 Dog Waste – Litter Bins
5.5 Street Lighting - Electricity Costs Review
5.6 Bin Cupboard obstructing footway – Manor Road
5.7 Clearance of dead wood in Pocket Park & Playing Field Spinney
5.8 Planting of the Trees (MN)

6 BUSINESS
6.1 A425 Traffic Calming Scheme/Speed Control
6.2 Vehicle Activated Sign Representative - Terms of Reference
6.3 Reading Room Trust - Annual Report
6.4 Staverton Relief in Need Charity – Nomination of 2 PC Representatives
6.5 Car Parking around the School Issues

6.6 Village Road Names – Additional Signs
6.7 Quote for Replacement Bench – Playing Field
6.8 Quote for Storage Unit for Litter Picking Equipment/Rubber Matting
6.9 Census 2021 – Sunday 21st March 2021
6.10 Allotment Vacancy
6.11 Parish News – PC Contact
6.12 DDC – Environmental Initiatives
6.13 Commercial Use – Vinetree Business Units
*Additional Signage
*HGV Weight Restrictions
6.14 Obstructions to Highway – Croft Lane, Glebe Lane, Backside and elsewhere
6.15 Refurbishment of Bus Shelter, Pocket Park Seat, Braunston Lane Noticeboard

7 REPRESENTATIVES UPDATES

7.1 Grass Mowing Representative update (JFG)
7.2 Highways Representative update (SF)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (SF)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)
7.8 Vehicle Activated Sign Representative (SE)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Granted	DA/2020/0924	The Green, Staverton	Works to trees within the Conservation Area
8.2	Granted	DA/2020/0933	The Green, Staverton	Works to trees within the Conservation Area
8.3	Granted	DA/2020/0690	Staverton Veterinary Surgery, Daventry Road, Staverton	Non illuminated fascia signs and non illuminated directional sign
8.4	Granted	DA/2020/0913	Yew Tree Cottage, Windmill Lane, Staverton1	Work to trees within a conservation area

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 851	S Porter	Salary £306.86 Expenses £23.90 December 2020 (Backdated Pay April-November 20 £15.84 x 8)	£330.76		LGA 1972 s112
	Payment	Chq 852	NCALC (Re-issue)	Training Course	£44.00		LGA1972 s111
	Payment	Chq 853	M Freeman	Grass Cuts x 1 November 2020	£180.00		HA1980 s96
	Payment	Chq 854	Aylesbury Mains	Street Light Repairs – November 2020	£129.00	£21.50	PCA1957 s3
	Payment	Chq 855	J F Golding	Expenses: Dog Waste Bins £26.61 Notices/Brackets £23.87	£50.48		LGA 1972 s111

9.2 Income received (Nov & Dec 20):

Barn Rent	£ 200.00
Allotment Rent	£ 21.25
Interest	£ 0.02
Total	**£ 221.27**

9.3 **Bank Balance as at 19.12.20**

Reserve Account:	£ 704.61
Current Account:	£ 6,587.69
Total	**£ 7,292.30**
Uncashed cheques	£ 93.39
Less January Payments	£ 734.24
Total Available	**£ 6,464.67**

9.4 E-On – Invoice received for £700.19 for period July-September 2020 (street lighting), leaving a credit balance = remaining of £162.89

10 WEBSITE

10.1 Website Representative update (ADB)

11 CLERK'S CORRESPONDENCE

11.1 DDC - Transfer of Household Waste Recycling Centre Contracts to Urbaser
11.2 DDC - Councillors agree plan to protect economic sites
11.3 DDC - Community groups tackling loneliness to benefit from £4m fund
11.4 DDC - Draft Vision for town centre's future is unveiled
11.5 Staverton Relief in Need – End of term letters received from PC Representatives

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 2nd February 2021 - 7:30pm