STAVERTON PARISH COUNCIL

Clerk: Sue Porter 3 Packwood Close Middlemore Daventry NN11 8AJ
Tel: 01327 301570 email: clerk@stavertonparish.com

To Members of the Council:

You are hereby summoned to attend the Meeting of Staverton Parish Council on **Tuesday 1st December 2020** at **7:30pm** for the purpose of transacting the following business. In view of the Covid-19 restrictions, this will be an online meeting via Zoom

Meeting ID: 841 3344 9799 Password: 081327

Dial in from landline/Mobile: 0203 481 5240

Join Zoom Meeting:
https://us02web.zoom.us/j/84133449799?pwd=S01PQnRNVnA3MHp0dmNMVzNKdEFSZz09

Members of the public and press are invited to attend and to address the Council during the Open Forum session.

Sue Porter – Clerk 25th November 2020

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1 OPENING PROCEDURES
1.1 Acceptance of Apologies
1.2 Chairman's Announcements

2 GOVERNANCE
2.1 Declaration and nature of interest
2.2 Consideration of dispensation requests received

3 OPEN FORUM
3.1 Reports from members of the public
3.2 Reports from District & County Councillors

4 MINUTES
4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 3rd November 2020**

5 MATTERS ARISING
5.1 Parish Council Bank Account – Updated Bank Mandate and Clerk Online Access
5.2 Skateboard Ramp - Proposal for Playing Field
5.3 Barn Access for Tenant – Improved Surface
5.4 Commercial Use – Vinetree Business Units
5.5 Dog Waste – Litter Bins
5.6 Staverton Hill Farm – Appeal

6 BUSINESS
6.1 A425 Traffic Calming Scheme
6.2 Parish Charities – Reading Room Trust
6.3 Village Parking Signs
6.4 Street Lighting - Electricity Costs Review
6.5 Daventry Road Sign
6.6 Grass Verge – Windmill Lane
6.7 Planting of 7 Trees
6.8 Bin Cupboard obstructing footway – Manor Road
6.9 Clearance of dead wood in Pocket Park & Playing Field Spinney
6.10 Precept Planning – 2021/22

7 REPRESENTATIVES UPDATES

7.1 Grass Mowing Representative update (JFG)
7.2 Highways Representative update (SF)
7.3 Playing Field Representative update (SR)
7.4 Street Lighting Representative update (JFG)
7.5 Police Liaison Representative update (SF)
7.6 Rights of Way Representative update (RN)
7.7 Social Media Representative (RN)

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Application	DA/2020/0913	Yew Tree Cottage, Windmill Lane, Staverton1	Work to trees within a conservation area
8.2	Application	DA/2020/0924	The Green, Staverton	Work to trees within a conservation area
8.3	Application	DA/2020/0933	The Green, Staverton	Work to trees within a conservation area
8.4	Granted	DA/2020/0677	Wylmer Grange (Plot 2), Whitmill Hill Farm, Badby Lane, Staverton	Construction of dwelling and detached garage
8.5	Granted	DA/2020/0703	6 Braunston Lane, Staverton	First floor side extension

9 FINANCE

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 849	S Porter	Salary £192.70 Expenses £42.10 November 2020	£234.80		LGA 1972 s112
	Payment	Chq 850	J F Golding	Expenses: Vinyl Numbers	£9.39		LGA 1972 s111
	Credit Note		E-On	Refund – Street Lighting	£863.08	£177.20	PCA1957 s3

9.2 Income received:

DDC	½ Year Precept	£ 5,930.50
G Baughan	Allotment Rent	£ 16.50
DDC	Grant Funding	£ 4,498.89
T Pearce	Barn Rent	£ 100.00
HSBC	Interest	£ 0.01
Total		**£ 10,545.90**

9.3 Bank account balances as at **19.11.20** (Awaiting Bank Statement):

Bank Balance as at 19.10.20
Reserve Account: £704.59
Current Account: £15,646.54

10 WEBSITE

10.1 Website Representative update (ADB)

11 CLERK'S CORRESPONDENCE

11.1 DDC – Businesses urged to apply for new grant fund
11.2 DDC - Online exhibitions will showcase conservation plans
11.3 Rugby Borough Council – Housing Needs Supplementary Planning Document (SPD) 2020: Consultation

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 5th January 2021 - 7:30pm