Minutes of the Meeting of Staverton Parish Council

Tuesday 14th January 2020
Staverton Village Hall

PRESENT: Parish Councillors: S Frost (SF), J Gilford – Chairman (JMG), T Glover (ToG), M Nightingale (MN), R Noon (RN), I Weaver (IW), District Councillor R Frost, Clerk – S Porter and 5 members of the public

1. **OPENING PROCEDURES**

1.1 Election of Vice Chairman – There were no proposals for the position of Vice Chairman. If the Chairman is absent from any meetings, a Chairman will have to be elected on the night.

1.2 Co-opting of Parish Councillor – There have been no applications received for the vacant position.

1.3 Apologies received – J Golding (JFG)

1.4 Subsequent announcements - Nil

2 GOVERNANCE

2.1 Declaration and nature of interest – Nil

2.2 Consideration of dispensation requests received - Nil

3 OPEN FORUM

3.1 Reports from members of the public - Nil

3.2 Reports from District & County Councillors – DDC (R Frost) – The Structural Change Order for the Unitary Authorities has been submitted to the Government and a decision should be reached by the end of February. There will then be elections for the Shadow Authority on 7th May.
The Hellidon Bridge in Charwelton is due to re-open in February 2020.

4 MINUTES

4.1 **APPROVE MINUTES** of the Parish Council Meeting held on **Tuesday 3rd December 2019 –** IW proposed that the minutes were an accurate record of the meeting, seconded by RN and with 3 abstentions (ToG, SF and MN). The minutes were signed and dated as an accurate record of the meeting.

5 MATTERS ARISING

5.1 Croft Lane – Publicly Maintained Highway – JMG proposed that the Clerk ask NCC Highways to assign another team member to investigate this complaint as it has gone on for many months now, seconded by ToG and all voted in favour.

5.2 Playing Field Hedge Cutting – The order has been placed for Simon Russell to undertake the works.

5.3 Review of the SPC Minutes & Recording Policies – Working Group – Defer to February meeting

5.4 Planning Applications for Staverton Hill Farm, Badby Lane, Staverton – There has been no response provided by the DDC Planning department, the Clerk will chase.

5.5 Trees – Planting in Public Open Spaces & Playing Field – A letter has been received from a student at the School requesting some of the trees that were provided to the PC. ToG proposed that they can have the selection provided in a swap for 2 field maple trees which will be planted in the Playing Field once they are more established, seconded by SF and all voted in favour.

5.6 Path along the main road - A425 (back side) – NCC have agreed that the maintenance team will undertake the path clearance. The landowner has been contacted by letter to cut back the overhanging hedgerow. They have requested that an informal approach would have been preferred.

6 BUSINESS

6.1 Budget Preparation 2020/21- Following the circulation and discussion of the budget preparation forms, ToG proposed that a 5% increase be approved for 2020/21, seconded by IW and all voted in favour. Staverton Parish Council do precept upon Daventry District Council the total sum of £11,861.00, payable in two instalments in April and September 2020.

6.2 Traffic Calming Scheme & Gateway – A425 – A meeting has been held with NCC Highways, and a revised plan issued for the gateway location, due to visibility issues for the adjacent landowner. Several site meetings have now been held with NCC Highways and the PC, and all locations recommended by NCC have been approved with the PC. This week, E-On have been prevented from installing power to the post for one of the signs due to objections and aggressive actions of the adjacent landowners. JMG proposed that NCC Highways be informed of this situation and be asked to offer advice so the project can move forward, seconded by ToG and all voted in favour. A letter of concern was received from MP – Chris Heaton Harris, expressing the concerns of several residents of the sign's location to which a draft reply was approved and will be sent by the Clerk

6.3 The Barn

6.3.1. Roof Repairs – Defer to February. The outgoing tenant advised that the floor may need attention also.

6.3.2. Tenant's notice to vacate – The barn will be handed back to the PC by the end of the week from G Baughan.

6.4 Grass Cutting Contract Renewal – MN proposed that the grass cutting contractor be awarded the contract for a further 3 years now that the precept has been approved, seconded by SF and all voted in favour. The Clerk will notify M Freeman of the decision.

6.5 Dog Sign – Daventry Road Bus Shelter – Defer to February.

6.6 Defibrillator – Braunston Lane, Staverton – MN advised that notification has been received that the unit has been taken for an emergency. The Pads have not been used and the defibrillator is now back in place.

6.7 Oakham Lane, Staverton – The wall outside 4 Oakham Lane is considered dangerous, with the stones moving. MN proposed that the owners are notified and advised that the PC would support the removal of this wall once notified by DDC with a planning application, seconded by ToG and all voted in favour.

6.8 Procedural complaint from JFG re processes followed by SPC – IW proposed that the complaint is dismissed and JFG refer his complaint to the DDC Monitoring Officer, seconded by MN and all voted in favour.

6.9 Tree work at Lantern Cottage, Glebe Lane – The gorse tree 20% reduction and mountain ash reduced in height by 20%, along with pulling the branches away from the phone lines and off the road has been undertaken.

6.10 Sponsored ANPR (Automatic Number Plate Recognition) Cameras – ToG proposed that the PC express an interest in the Police scheme, seconded by SF and all voted in favour. It was mentioned that the village may already have one installed.

7 REPRESENTATIVES UPDATES

7.1 Grass Mowing Representative update (JFG) – No report

7.2 Highways Representative update (SF) – Nothing to report

7.3 Playing Field Representative update (ToG) – Nothing to report

7.4 Street Lighting Representative update (JFG) – No report

7.5 Police Liaison Representative update (SF) – There has been a recent rise in thefts from vans and a Polaris was stolen last night. Parishioners were encouraged to join the Staverton Watch WhatsApp group for latest updates and alerts

7.6 Rights of Way Representative update (RN) – The handover from G Edwards is underway.

8 PLANNING

	TYPE	REFERENCE	LOCATION	DETAIL
8.1	Planning	DA/2019/1029	Jasmine Cottage, Manor Road, Staverton	Two storey rear extension (revised scheme)
	MN proposed no objections, seconded by IW and all voted in favour.			
8.2	Planning	DA/2019/1000	Land At Drayton Lodge, Staverton Road, Daventry, Northamptonshire, NN11 4NL	Construction of 143 dwellings and associated infrastructure including vehicular access from the A425, provision of public open space and green infrastructure including leap, demolition of Drayton Lodge and associated outbuildings and provision of drainage infrastructure.
	The site is to be developed in conjunction with the other proposed development. Consideration should be given to extend the footway from the development towards Daventry and a crossing point be implemented for pedestrians. Proposed by MN, seconded by ToG and with 4 votes in favour, and 1 abstention (SF)			

9 FINANCE

It was proposed by ToG that the following cheque be paid, seconded by SF and all voted in favour.

9.1	Type	Reference	Payee	Detail	Gross Amount	VAT element	Authority
	Payment	Chq 811	S Porter	Salary £192.70 Expenses £13.50 December 2019	£206.20		LGA 1972 s112

9.2 Income received:

Barn Rent – December 19	£	91.67
Interest – November 19	£	0.12
Total	**£**	**91.79**

9.3 Bank account balances as at **19.12.19:**

HSBC Business	£ 7,431.60
HSBC Deposit	£ 703.91
Total	£ 8,135.51
Uncashed cheques	£ 0.00
Total available	£ 8,135.51
Less January Payments	£ 206.20
Bank Balance	**£ 7,929.31**

10 WEBSITE (ToG)

10.1 Website Representative update – Nothing to report

DATE OF NEXT PARISH COUNCIL MEETING – Tuesday 4th February 2020 - 7:30pm

Meeting Closed: 9:05pm